

CITY OF VANCOUVERREGULAR COUNCIL MEETING

A Regular Meeting of the Council of the City of Vancouver was held on Tuesday, February 7, 1978, in the Council Chamber, commencing at 2:00 p.m.

PRESENT: Mayor Volrich
Aldermen Bellamy, Brown, Ford,
Gerard, Gibson, Harcourt,
Kennedy, Puil and Rankin

ABSENT: Alderman Marzari

CLERK TO THE COUNCIL: D.H. Little.

PRAYER

The proceedings in the Council Chamber were opened with prayer, offered by the Civic Chaplain, the Reverend Walter A. Lexvold, Pastor of Dunbar Lutheran Church, Vancouver.

ACKNOWLEDGMENT

The Mayor acknowledged the presence in the Council Chamber of students from the Citizenship Class at King Edward Campus, Langara, under the direction of their instructor, Miss Diane Jones.

'IN CAMERA' MEETING

The Council was advised there were matters to be considered 'In Camera' later this day.

ADOPTION OF MINUTES

MOVED by Ald. Bellamy

SECONDED by Ald. Ford

THAT the minutes of the following meetings be adopted:

Regular Council - January 24, 1978 (except 'In Camera')

Special Council (Public Hearing) - January 26, 1978.

- CARRIED UNANIMOUSLY

COMMITTEE OF THE WHOLE

MOVED by Ald. Bellamy

SECONDED by Ald. Ford

THAT this Council resolve itself into Committee of the Whole, Mayor Volrich in the Chair.

- CARRIED UNANIMOUSLY

DELEGATIONS

1. Part Report of Standing Committee
on Transportation (January 26, 1978)

Gastown Merchants Request for Mid-Block
Pedestrian Signal on Cordova Street

Council considered a Transportation Committee report dated January 26, 1978, concerning a request by the Gastown Merchants for a mid-block pedestrian signal on Cordova Street. The Committee recommended that a signal be not installed.

Cont'd.....

DELEGATIONS (Cont'd)Mid-Block Pedestrian Signal
on Cordova Street (Cont'd)

Council received a delegation from Mr. J. Nicoll, representing the Gastown Historic Area Planning Committee, speaking for the installation of a signal as an aid to the pedestrian flow between Cordova and Water Streets via Blood Alley Square and Blood Alley Arcade.

MOVED by Ald. Kennedy

THAT the recommendation of the Committee, as contained in its report of January 26, 1978, be approved.

- CARRIED

(Ald. Brown, Ford and Gibson opposed)

2. Building & Planning Matters
(February 3, 1978)

Proposed Coca-Cola Sign
(Sign Application No. 3184)
(Clause 1)

The Council considered a report dated February 3, 1978, from the City Manager, concerning a proposed Coca-Cola sign at 1818 Cornwall Street. In the report it was stated that the application had been refused by the Director of Planning, however, under Section 10 of the Sign By-law, the applicant wished to appeal to Council.

Mr. R. Banni, representing Wallace Sign Crafters West Limited, the applicants, addressed Council and gave the dimensions of the proposed sign and a history of the application.

MOVED by Ald. Kennedy

THAT the electronic message sign only be approved.

- LOST

(Ald. Bellamy, Brown, Gerard, Harcourt, Puil, Rankin
and the Mayor opposed)

MOVED by Ald. Gerard

THAT the application, as submitted, be approved.

- LOST

(Ald. Bellamy, Brown, Ford, Gibson, Harcourt, Kennedy,
Puil, Rankin and the Mayor opposed)

No further action was taken.

UNFINISHED BUSINESS

1. Proposed Rezoning - S.E. Corner of
16th Avenue and Burrard Street

Council, on January 10, 1978, approved a delegation request of Mr. J.G. Elmitt, G. Elmitt Construction Ltd., and deferred consideration of a Manager's Report dated January 6, 1978, pending Mr. Elmitt's appearance before Council on the above matter.

Mr. Elmitt now advises he has been informed the Area Consultant's study on Shaughnessy will be presented to Council shortly and therefore he does not wish to appear before Council at this time.

Cont'd.....

UNFINISHED BUSINESS (Cont'd)Proposed Rezoning - S.E. Corner of
16th Avenue and Burrard Street (Cont'd)

The Manager's Report dealing with the rezoning application was re-submitted for Council's consideration.

In the Manager's report the Director of Planning recommended that the 16th Avenue and Burrard Street rezoning application be placed on hold until such time as the Area Consultant's report is complete and Council has dealt with the recommendations of the Director of Planning with regard to that report.

MOVED by Ald. Brown

THAT the foregoing recommendation, as contained in the Manager's report of January 6, 1978, be approved.

- CARRIED UNANIMOUSLY

2. Family and Juvenile Courts,
2625 Yale Street

On January 24, 1978, Council approved a motion that the Attorney-General be formally requested to take immediate steps to relocate and reorganize the Family and Juvenile Courts. At the same time a report from the administration on the condition of the building was requested. In addition, a motion proposing that the Provincial Government be given 30 days notice on termination of the existing lease of the property was tabled, pending receipt of the administrative report.

The Council gave consideration to the report referred to, dated February 2, 1978, in which comments were made on the condition of the building, concluding with three options open to Council.

A letter, dated February 1, 1978 from the Deputy Attorney-General was noted, as was a letter, dated February 1, 1978, from the Regional Court Administrator.

The Mayor indicated he will be meeting with the Attorney-General and his Deputy on February 20, 1978, to discuss the Family and Juvenile Courts situation and other matters.

MOVED by Ald. Rankin

THAT the Provincial Government be given thirty days notice on termination of the existing lease of 2625 Yale Street.

- LOST

(Ald. Bellamy, Gerard, Gibson, Kennedy, Puil and the Mayor opposed)

MOVED by Ald. Rankin

THAT the Provincial Government be advised that the City will undertake the work necessary at 2625 Yale Street, if the Government will agree to an appropriate increase in monthly rental to repay the City over three years, and enter into a suitable lease agreement.

- CARRIED

(Ald. Ford, Gibson, and Harcourt opposed)

COMMUNICATIONS OR PETITIONS1. Exemption from Anti-Dumping
Duty - Steel Industry

The Council considered a letter from the Municipality of Richmond concerning anti-dumping duties on certain steel products entering Canada from foreign producers. Richmond Council had adopted the following recommendation and asked for Vancouver's support:

"That Richmond strongly support the position of the B.C. Construction Association to the Federal Minister of Revenue, namely, that the importation of 'wide flange beams' entering Canada through Pacific Coast Ports be exempted from the anti-dumping duty imposed in 1977."

Richmond also requested that Vancouver convey its support of the recommendation to both the Prime Minister and the Minister of National Revenue.

MOVED by Ald. Rankin

THAT the foregoing requests from the Municipality of Richmond be approved and the Federation of Canadian Municipalities be also advised.

- CARRIED UNANIMOUSLY

2. Creation of Crown Corporation
- Postal Service

Under date of January 24, 1978, the City of Windsor submitted a resolution of that City, requesting that the Federal Government create a Crown Corporation to assume the responsibility for the operation of the Canadian Postal Service. Endorsation was requested.

MOVED by Ald. Kennedy

THAT the resolution from the City of Windsor, as contained in its letter of January 24, 1978, be endorsed.

- LOST

(Ald. Bellamy, Brown, Ford, Gerard, Gibson, Harcourt, Puil, Rankin and the Mayor opposed)

3. Request for Sponsorship of
Luncheon - National Conference

In a letter dated January 17, 1978, the Pacific Association for Autistic Children requested that the City host a luncheon during its National Conference in May of this year.

MOVED by Ald. Rankin

THAT a civic luncheon, as requested, be approved.

- LOST

(Ald. Bellamy, Brown, Ford, Gerard, Gibson, Harcourt, Kennedy, Puil and the Mayor opposed)

COMMUNICATIONS OR PETITIONS (Cont'd)

4. License - Pacific
Press Vending Machines

Council noted a letter dated January 30, 1978, from Mr. Roy Yacht, private citizen, requesting to appear this day on the subject of vending machine license fees for newspaper boxes. A report on this topic from the Finance and Administration Committee will be considered by Council later in the meeting.

MOVED by Ald. Rankin

THAT the foregoing request from Mr. R. Yacht, be granted.

- CARRIED UNANIMOUSLY

5. Peace Arch Annual Celebration

The International Peace Arch Association, in a letter dated January 23, 1978, requested renewal of its annual grant of \$100 which goes towards financing the organization's annual celebration to be held on June 11, 1978.

MOVED by Ald. Kennedy

THAT a grant of \$100 be approved to the International Peace Arch Association.

- CARRIED BY THE
REQUIRED MAJORITY

(Ald. Puil opposed)

6. Burrard Bridge Civic Marina
Water Lot Rentals

In a letter dated January 26, 1978, the Chairman of the Park Board asked Council's support of a Park Board appeal to the Provincial Government to review the extensive increase of more than 1000% that has been applied by the Provincial Government for the annual water lot rental rates. The increase raises the figure from \$2,591.82 to \$29,280 per year.

MOVED by Ald. Harcourt

THAT Council support the Park Board in its appeal to the Provincial Government, as outlined in its letter of January 26, 1978.

- CARRIED UNANIMOUSLY

7. Appointment of Liaison
Alderman, Park Board

Council considered the following letter, dated January 31, 1978 from the Mayor:

"In an effort to establish a better and continuous liaison relationship between the City Council and Park Board, the Board recently resolved as follows:

'THAT the Board suggest to the Mayor that he appoint a liaison Alderman to the Park Board on a one-year basis. The Deputy Mayor to continue to be invited to attend Board meetings.'

I believe that there is some basic merit in this suggestion and I would, therefore, recommend that Alderman Ford be designated as the City Council's liaison Alderman with the Park Board for 1978."

Cont'd.....

COMMUNICATIONS OR PETITIONS (Cont'd)

Liaison Alderman -
Park Board (Cont'd)

MOVED by Ald. Kennedy

THAT the foregoing recommendation of the Mayor be approved and the previous action of Council, dated January 10, 1978, be varied accordingly.

- CARRIED UNANIMOUSLY

8. Sunday Evening Soccer Games

In a letter dated January 30, 1978, Vancouver Professional Soccer Club Ltd., re-submitted its request for an 8.00 p.m. starting time for Sunday evening soccer games. It was stated that the maximum number of games being considered for a Sunday this year is three, and this could be changed if they are unable to rearrange the present starting times.

MOVED by Ald. Kennedy

THAT the Director of Legal Services be instructed to apply for a Charter Amendment to provide for a finishing time of 10.00 p.m. for sporting events on Sundays.

- CARRIED

(Ald. Gerard, Harcourt and Rankin opposed)

9. Rezoning Application - Northwest Corner of Main and Terminal

In a letter dated January 23, 1978, Watts and Burns, representing Ocean Construction Supplies Ltd., requested to appear before Council as a delegation on the proposed rezoning of the North-west corner of Main and Terminal. A report on the matter from the Director of Planning is expected to be before Council on February 14, 1978.

MOVED by Ald. Puil

THAT the delegation request from Watts and Burns, representing Ocean Construction Supplies Ltd., be granted.

- CARRIED UNANIMOUSLY

10. VII Conference of Mayors of the World's Major Cities

A letter, dated December 5, 1978 from the Center for Cooperation Among World's Cities was noted, inviting the Mayor or his representative, to attend a Conference in Turin on 14th to 16th April and in Milan on 17th to 19th April, 1978.

The Council directed that the letter be received.

CITY MANAGER'S AND OTHER REPORTSA. MANAGER'S GENERAL REPORT
FEBRUARY 3, 1978Works & Utility Matters
(February 3, 1978)

The Council considered this report which contains two clauses identified as follows:

- Cl. 1: Reconstruction of Old Sewers: Pine Crescent 33rd to 35th; 34th Avenue - Pine Crescent to C.P. Right-of-Way
- Cl. 2: Tender Awards

Clauses 1 and 2

MOVED by Ald. Puil

THAT the recommendation of the City Manager, as contained in clause 1 be approved, and clause 2 be received for information.

- CARRIED UNANIMOUSLY

Social Service & Health Matters
(February 3, 1978)Ray-Cam Co-operative Centre
1978 Operating Budget
(Clause 1)

MOVED by Ald. Brown

THAT this clause be deferred with the funding being provided to Ray-Cam on a monthly basis until the budget review takes place.

- CARRIED UNANIMOUSLY

Building & Planning Matters
(February 3, 1978)

The Council considered this report which contains eight clauses identified as follows:

- Cl. 1: Proposed Coca-Cola Sign (Sign Application #3184)
- Cl. 2: Riley Park N.I.P. - Brock School Woodcraft Facility for Community Use
- Cl. 3: D.P.A. - Proposed Cancer Clinic Addition for Vancouver General Hospital, 2656 Heather Street
- Cl. 4: Riley Park N.I.P. - 33rd Avenue and Ontario Street - Pedestrian Actuated Signal
- Cl. 5: Victory Hotel Renovations
- Cl. 6: Kensington N.I.P. Demonstration Project - Vancouver South Lawn Bowling Club
- Cl. 7: Champlain Heights Enclave 18
- Cl. 8: Riley Park N.I.P. - Playground and Adjacent Lanes Improvements

For Council action on Clause 1 see page 2.

Clauses 2, 4 and 5

MOVED by Ald. Rankin

THAT the recommendations of the City Manager, as contained in clauses 2, 4 and 5 of this report, be approved.

- CARRIED UNANIMOUSLY

CITY MANAGER'S & OTHER REPORTS (Cont'd)Building & Planning Matters (Cont'd)

D.P.A. Proposed Cancer Clinic Addition
for Vancouver General Hospital,
2656 Heather Street
(Clause 3)

MOVED by Ald. Rankin

THAT the recommendation of the City Manager, as contained
in clause 3 of this report, be approved.

- CARRIED

(Ald. Brown opposed)

Kensington N.I.P. Demonstration
Project - Vancouver South Lawn
Bowling Club
(Clause 6)

MOVED by Ald. Brown

THAT the recommendation of the City Manager, as contained
in clause 6 of this report, be approved.

- CARRIED UNANIMOUSLY

Clauses 7 and 8

MOVED by Ald. Puil

THAT clause 7 of this report be received for information
and the recommendation of the City Manager, as contained in
clause 8, be approved.

- CARRIED UNANIMOUSLY

Finance Matters
(February 3, 1978)

The Council considered this report which contains four
clauses identified as follows:

- Cl. 1: Purchase of Police Index Enquiry Computer System
- Cl. 2: Park Board Staffing - One Building Service Worker
I Position, Aberthau Cultural Centre & Jericho
Gymnasium
- Cl. 3: Annual Review of Water Rates
- Cl. 4: Four Day Week - Health and Fire Departments

Purchase of Police Index
Enquiry Computer System
(Clause 1)

MOVED by Ald. Rankin

THAT the recommendation of the City Manager, as contained
in clause 1 of this report, be approved.

- CARRIED UNANIMOUSLY

Clauses 2, 3 and 4.

MOVED by Ald. Gibson

THAT the recommendations of the City Manager, as contained
in clauses 2 and 3 of this report be approved, and clause 4
be received for information.

- CARRIED UNANIMOUSLY

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The Council recessed at 3.50 p.m., and,
following an 'In Camera' meeting in the
Mayor's office, reconvened in the Council
Chamber at 4.30 p.m.

CITY MANAGER'S & OTHER REPORTS (Cont'd)Property Matters
(February 3, 1978)

The Council considered this report which contains nine clauses identified as follows:

- Cl. 1: Demolitions - 1501-15 West 4th Avenue and 1923-27-75 Granville Street
- Cl. 2: Sale of Property - S/S 800 Block East Cordova
- Cl. 3: Portion of City-owned Property within Burlington Northern Right-of-Way
- Cl. 4: Mount Pleasant N.I.P. Site Office, 670 East Broadway
- Cl. 5: Burrard Street Widening - 1917-1935 Burrard Street
- Cl. 6: Rental Review - S/E Corner Main and Terminal
- Cl. 7: Second Avenue and Wallace - City Lands and Disposition of Lease Proceeds
- Cl. 8: Lease of Part of Coroner's Court Building to Provincial Government, 240 East Cordova Street
- Cl. 9: Assignment of Lease - 1484 West Broadway

Clauses 1 - 6 inclusive

MOVED by Ald. Kennedy

THAT clause 1 be received for information and the recommendations of the City Manager, as contained in clauses 2, 3, 4, 5 and 6, be approved.

- CARRIED UNANIMOUSLY

Second Avenue and Wallace -
City Lands and Disposition
of Lease Proceeds
(Clause 7)

MOVED by Ald. Puil

THAT the recommendation of the City Manager, as contained in clause 7 of this report, be approved.

- CARRIED UNANIMOUSLY

The Mayor requested the City Manager to circulate to Council a memo giving the value of the Second and Wallace leases referred to in this report.

Clauses 8 and 9

MOVED by Ald. Puil

THAT the recommendations of the City Manager, as contained in clauses 8 and 9 of this report, be approved.

- CARRIED UNANIMOUSLY

B. Granville Island Redevelopment

MOVED by Ald. Rankin

THAT the recommendations of the City Manager contained in his report dated February 3, 1978, be approved.

- CARRIED

(Ald. Puil opposed)

STANDING COMMITTEES & OTHER REPORTS

I. Report of Standing Committee
on Community Services.
January 19, 1978

The Council considered this report which contains four clauses identified as follows:

- Cl. 1. The Crepe Machine - Sidewalk Cafe, 1480 West 11th Avenue.
- Cl. 2. Hardship Appeals - Procedures.
- Cl. 3. Condition of Rooming House, 134 Powell Street.
- Cl. 4. General Discussion re Committee Initiatives and Priorities for 1978.

Clauses 1 - 4 inclusive

MOVED by Ald. Rankin

THAT the recommendations of the Committee, as contained in clauses, 1, 2 and 3 of this report, be approved, and clause 4 be received for information.

- CARRIED UNANIMOUSLY

II. Report of Standing Committee
on Finance and Administration
(January 26, 1978)

Departmental Review -
Finance Department.
(Clause 1)

MOVED by Ald. Brown

THAT the recommendations of the Committee, as contained in this report, be approved.

- CARRIED UNANIMOUSLY

III. Report of Standing Committee
on Finance & Administration,
January 26, 1978

The Council considered this report which contains two clauses identified as follows:

- Cl. 1: License Fee - Coin-operated Newspaper Boxes
- Cl. 2: Review Procedures for the 1978 Revenue Budget

License Fee - Coin-operated
Newspaper Boxes
(Clause 1)

Earlier in the proceedings, Council approved Mr. Roy Yacht's request to address it on this matter.

Mr. Yacht spoke in favour of the City charging a license fee for coin-operated newspaper boxes.

Regular Council, February 7, 1978. 11.

STANDING COMMITTEES & OTHER REPORTS (Cont'd)

Standing Committee on
Finance & Administration (Cont'd)

License Fee - Coin-operated
Newspaper Boxes. (Cont'd)

MOVED by Ald. Rankin

THAT the Director of Legal Services be instructed to amend the Vending Machine By-law to require a \$10.00 license fee for all newspaper vending machines.

- CARRIED

(Ald. Gibson opposed)

MOVED by Ald. Brown

THAT the Director of Legal Services be instructed to bring forward the appropriate amendment to the License By-law to include vending machines on City Streets in the schedule attached thereto.

- CARRIED UNANIMOUSLY

Review Procedures for the
1978 Revenue Budget
(Clause 2)

MOVED by Ald. Brown

THAT the recommendations of the Committee, as contained in clause 2 of this report, be approved.

- CARRIED UNANIMOUSLY

IV. Report of Standing Committee
on Transportation,
January 26, 1978

The Council considered this report which contains two clauses identified as follows:

- Cl. 1: Pedestrian Signal Request - Tatlow Park
- Cl. 2: Marathon Restaurant Sidewalk Cafe

Clauses 1 and 2.

MOVED by Ald. Kennedy

THAT the recommendations of the Committee, as contained in clauses 1 and 2 of this report be approved.

- CARRIED UNANIMOUSLY

RISE FROM COMMITTEE OF THE WHOLE

MOVED by Ald. Harcourt

THAT the Committee of the Whole rise and report

- CARRIED UNANIMOUSLY

ADOPT REPORT OF COMMITTEE OF THE WHOLE

MOVED by Ald. Harcourt
 SECONDED by Ald. Kennedy

THAT the report of the Committee of the Whole be adopted.

- CARRIED UNANIMOUSLY

BY-LAWS

1. BY-LAW TO AMEND BY-LAW NO. 4162,
BEING THE CEMETERY BY-LAW

MOVED by Ald. Gerard,
 SECONDED by Ald. Brown,

THAT the By-law be introduced and read a first time.

- CARRIED UNANIMOUSLY

The By-law was read a first time and the Presiding Officer declared the By-law open for discussion and amendments.

There being no amendments, it was

MOVED by Ald. Gerard,
 SECONDED by Ald. Brown,

THAT the By-law be given second and third readings and the Mayor and City Clerk be authorized to sign and seal the By-law.

- CARRIED UNANIMOUSLY

MOTIONS

- A. Closing, Stopping Up, Conveying to
Abutting Owner and Consolidation
(Portion of Road n/s 33rd Avenue,
East of Victoria Drive)

MOVED by Ald. Gerard
 SECONDED by Ald. Brown
 THAT WHEREAS

- (1) The City of Vancouver is the owner of all the streets and lanes lying within the limits of the City of Vancouver;
- (2) The South 7 feet of Lot 6, Block "J", District Lot 393, Plan 1955 was established for road under filing 38983-L;
- (3) The said South 7 feet is no longer required for street widening purposes;
- (4) The abutting owner wishes to acquire the said South 7 feet;

THEREFORE BE IT RESOLVED THAT the South 7 feet of Lot 6, Block "J", District Lot 393, Plan 1955, now road, be closed, stopped up and conveyed to the abutting owner; and

FURTHER BE IT RESOLVED THAT the South 7 feet now closed, be consolidated with the balance of said Lot 6 to form one parcel.

- CARRIED UNANIMOUSLY

MOTIONS (Cont'd)

- B. Allocation of Land for Lane Purposes
(N8' of S20' of Subdivision "B" of
Block 2, Subdivision "A" of N/E Quarter
Section 51, THSL, Plan 2680)

MOVED by Ald. Gerard
SECONDED by Ald. Brown

THAT WHEREAS the registered owner has conveyed to the City of Vancouver, for lane purposes, the following described lands:

North 8 feet of the South 20 feet of Subdivision "B" of Block 2, Subdivision "A" of Northeast Quarter Section 51, Town of Hastings Suburban Lands, Plan 2680. The same as shown outlined red on a plan prepared by Noel E. Peters, B.C.L.S., dated December 30, 1977, and marginally numbered LF 8488, a print of which is hereunto annexed;

AND WHEREAS it is deemed expedient and in the public interest to accept and allocate the said lands for lane purposes;

THEREFORE BE IT RESOLVED THAT the above described lands so conveyed be, and the same are hereby accepted and allocated for lane purposes, and declared to form and constitute portions of lane.

- CARRIED UNANIMOUSLY

ENQUIRIES & OTHER MATTERS

1. Sunday Opening of Stores

Alderman Rankin

made reference to the increasing number of retail establishments which open on Sundays in violation of the Lord's Day Act. He requested that the Mayor discuss this growing problem with the Attorney-General at their forthcoming meeting.

2. Amateur Sports on Sundays

Alderman Bellamy

enquired whether amateur sports are covered by the Sunday Sports By-law. The Director of Legal Services advised that if an amateur team charges an entry fee to spectators, it would have to comply with the conditions set out in the Sunday Sports By-law.

The Council recessed at 5.15 p.m.
to reconvene in the Council
chamber at 7:30 p.m.

The Council reconvened in the Council Chamber at 7.30 p.m. with Mayor Volrich in the Chair and the following Members present:

PRESENT: Mayor Volrich
Aldermen Bellamy, Brown, Ford,
Gerard, Gibson, Kennedy
and Rankin.

ABSENT: Aldermen Harcourt and Marzari
Alderman Puil (arrived late)

CLERK TO THE COUNCIL: D.H. Little

COMMITTEE OF THE WHOLE

MOVED by Ald. Bellamy
SECONDED by Ald. Rankin

THAT this Council resolve itself into Committee of the Whole, Mayor Volrich in the Chair.

- CARRIED UNANIMOUSLY

DELEGATIONS

3. Request for By-law Amendment re
Bridges and Views Therefrom

Council, on January 10, 1978, agreed to hear representation from the Community Arts Council of Vancouver on a request for a by-law amendment re bridges and views therefrom.

Mr. D. Fairbrother, representing the Community Arts Council advised that the Director of Planning had written to the Arts Council supporting its position. The Arts Council is requesting a by-law amendment to provide for controls over the relationship between bridges and tall structures with specific reference to the south side of False Creek.

The Director of Planning advised that he will be reporting on this matter later this year. However, as specific concern has been expressed with respect to preservation of views from bridges adjacent to the south side of False Creek he could, if Council wishes, bring forward guidelines to cover this particular area. The Mayor requested that the Director of Planning bring forward the suggested guidelines as soon as possible.

MOVED by Ald. Gerard

THAT the representation on behalf of the Community Arts Council, be received.

- CARRIED UNANIMOUSLY

4. License - Gresham Hotel

Council, on December 13, 1977, resolved that the owner and/or operator of the Gresham Hotel appear before it to show cause why the hotel's business license should not be revoked in view of being convicted of keeping a common bawdy house on these premises. Before Council was the relevant Manager's report and other supporting documents on this matter.

Mr. R. Fenton of Burnet & Fenton, Barristers and Solicitors, had previously submitted a brief on behalf of the Gresham Hotel. Mr. Fenton addressed Council and read portions of his brief which had previously been circulated. He stated that Mr. Ho, Manager of the Hotel was a recently arrived immigrant from Hong Kong and was not aware of the legislation governing keeping of a common bawdy house. This legislation has now been clarified to Mr. Ho and since his conviction no further incidents of this nature have occurred. Mr. Fenton indicated that it is most unlikely similar incidents would occur in the future.

Cont'd...

DELEGATIONS (Cont'd)License - Gresham Hotel (Cont'd)

MOVED by Ald. Rankin

THAT no action be taken at this time to revoke the business license of the Gresham Hotel;

FURTHER THAT the Police Department and other civic departments involved with the operation of hotels and rooming houses report back to Council in six months' time, at which time the overall situation will be reviewed.

- CARRIED UNANIMOUSLY

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Alderman Puil joined the meeting during discussion of the foregoing item.

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5. Business Tax Roll - B.C. Jockey Club and Burrard Amusements Ltd.

Council, on November 22, 1977, deferred consideration of a Manager's report dated November 18, 1977, pending the hearing of delegations on behalf of the B.C. Jockey Club and Burrard Amusements Ltd. In his report, the City Manager recommended that the Director of Legal Services be instructed to forward to Council amendments to the Business Tax By-law necessary to make the race track premises and Burrard Amusement premises taxable for business tax purposes.

Mr. Charles Diamond, Vice-President, B.C. Jockey Club, addressed Council and reiterated the salient points contained in his brief on this matter, which had previously been circulated to Council.

Mr. John Smith, solicitor, addressed Council on behalf of Burrard Amusements Ltd. He also read to Council excerpts from his previously circulated brief on this matter.

Council noted a letter from the Pacific National Exhibition supporting the position of the B.C. Jockey Club and Burrard Amusements that they continue to be exempt from the payment of business tax.

The Director of Finance responded to the comments contained in the briefs submitted to Council by B.C. Jockey Club and Burrard Amusements Ltd.

Mr. Jack Diamond, B.C. Jockey Club, also addressed Council and urged it not to impose a business tax on the race track premises.

All the delegations made the point that their current rental agreements with the Pacific National Exhibition were negotiated on the basis that their operations currently pay no business tax.

MOVED by Ald. Rankin

THAT the Director of Legal Services be instructed to forward to Council amendments to the Business Tax By-law necessary to make the race track premises and Burrard Amusements premises taxable for business tax purposes as well as any other commercial enterprises on the P.N.E. grounds that are also exempt from business tax at the present time.

- LOST

(Ald. Bellamy, Brown, Ford, Gerard, Gibson, Kennedy, Puil and the Mayor opposed.)

Cont'd...

DELEGATIONS (Cont'd)

B.C. Jockey Club & Burrard
Amusements Ltd., -
Business Tax Roll (Cont'd)

MOVED by Ald. Gerard

THAT it be City policy that business tax be imposed on currently exempt business premises on the P.N.E. grounds at such time as the present leases expire or are renegotiated in other terms by mutual agreement of the parties, and the Director of Finance report to Council on this policy.

- CARRIED

(Ald. Brown, Puil and Rankin opposed)

During this discussion, the Mayor requested the Director of Legal Services to advise him on the current position of the lease between Burrard Amusements Ltd., and the P.N.E.

6. License - Glenaird Hotel

Council, on December 13, 1977, resolved that the owner and/or operator of the Glenaird Hotel appear before it to show cause why the hotel's business license should not be revoked in view of being convicted of keeping a common bawdy house on these premises. Also before Council was a relevant Manager's report and other supporting documents on this matter.

Ms. Susan Hahan, part owner of the hotel, advised that when the violation occurred she was on vacation and the Manager at that time was most anxious to rent rooms and therefore did not exercise sufficient discretion in this matter. Since that time there has been a change of personnel at the hotel.

MOVED by Ald. Rankin

THAT no action be taken at this time to revoke the business license of the Glenaird Hotel;

FURTHER THAT the Police Department and other civic departments involved with the operation of hotels and rooming houses report back to Council in six months' time, at which time the overall situation will be reviewed.

- CARRIED UNANIMOUSLY

RISE FROM COMMITTEE OF THE WHOLE

MOVED by Ald. Bellamy

THAT the Committee of the Whole rise and report.

- CARRIED UNANIMOUSLY

ADOPT REPORT OF COMMITTEE OF THE WHOLE

MOVED by Ald. Bellamy

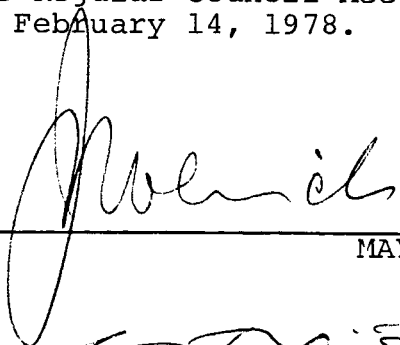
SECONDED by Ald. Kennedy

THAT the report of the Committee of the Whole be adopted.

- CARRIED UNANIMOUSLY

The Council recessed at 9.15 p.m.

The foregoing are Minutes of the Regular Council Meeting
of February 7, 1978, adopted on February 14, 1978.


MAYOR


CITY CLERK

PART
REPORT TO COUNCIL

DEL. 1

STANDING COMMITTEE OF COUNCIL
ON
TRANSPORTATION

January 26, 1978

A meeting of the Standing Committee on Transportation was held on Thursday, January 26, 1978, at 4:00 p.m. in the No. 1 Committee Room, third floor, City Hall.

PRESENT: Alderman Kennedy, Chairman
Alderman Bellamy
Alderman Ford
Alderman Harcourt
Alderman Rankin

COMMITTEE
CLERK: J. Thomas

The minutes of the meeting of December 1, 1977, were adopted.

RECOMMENDATION:

1. Gastown Merchants Request for Mid-Block Pedestrian Signal on Cordova Street

In a Manager's Report dated January 12, 1978, (circulated) the City Engineer reviewed a request by Gastown Historic Area Planning Committee for the installation of a mid-block pedestrian signal on Cordova Street between Abbott and Carrall Streets. The City Engineer concluded:

"In considering the installation of a Cordova Street mid-block pedestrian signal, the benefits to pedestrians of saving a maximum of one minute (i.e. 1½ minutes saving in walking time minus average waiting time at the signal of 30 seconds), must be weighed against the following negative implications:

- a) It has not been demonstrated that a mid-block signal would improve pedestrian safety over the present conditions. A review of other mid-block installations indicates no improvement in pedestrian safety and increased hazards may result.
- b) Since a mid-block pedestrian signal would have to be synchronized with the adjacent signals, pedestrians would experience delays of up to one minute. This may result in continued jaywalking and crossings against the signal, if installed.
- c) Additional delays would be experienced by motorists in the peak travel periods. As Cordova Street takes on a more important traffic function, it will reach full capacity and the resulting congestion caused by a pedestrian signal could be severe. The potential for utilizing Cordova Street as a more through traffic route would be reduced by this signal. This has the effect of reducing available options for the provision of the existing level of service in this area.
- d) Location of signals at mid-block locations increases the operational problems as drivers are accustomed to stopping at intersections, but are not conditioned to stop at a mid-block location. Drivers may be expected to have difficulty in proper positioning of vehicles at a mid-block location. Visibility is also made more difficult by placing signals for more than one location in close proximity.

Cont'd . . .

Part Report to Council
 Standing Committee of Council
 on Transportation
 January 26, 1978

Page 2

Clause 1 Cont'd

It is our conclusion that the negative aspects associated with this signal outweigh the positive aspect. Furthermore, considering the proximity of the proposed signal location to the nearest signalized location (i.e. 200 ft.), this existing level of street crossing service for pedestrians is considered to be reasonable since it is comparable to many other walking situations in the downtown. Accordingly, we do not favour the installation of this pedestrian signal."

Mr. J. Nicoll addressed the Committee on behalf of the Gastown Historic Area Planning Committee and questioned whether the matter had not resolved itself to the issue: pedestrian convenience versus motorist convenience. Existing Council policies supported inner-City residential accommodation and correspondingly increased pedestrian traffic. Developers had been encouraged to create interior courts, arcades, backyards, sideyards and lanes and to inter-connect buildings wherever possible. A mid-block pedestrian crossing from the Army and Navy Stores to Blood Alley would provide a pedestrian link between Cordova and Water Streets via Blood Alley Square and Blood Alley Arcade. Mr. Nicoll pointed out stores in Blood Alley Square were 90% unoccupied at the present time and the owners were considering applying to the City for approval to convert the retail area into office space. The economic situation should not be ignored and every effort should be made to increase pedestrian flow and shopper activity.

Members of the Committee expressed concern for the situation of the Gastown merchants, but noted a mid-block crossing in one of the most heavily travelled traffic corridors in the City would create a hazardous situation for pedestrians while achieving only one minute's saving in walking time.

It was

RECOMMENDED,

THAT a mid-block pedestrian signal on Cordova Street between Carrall and Abbott Streets not be installed.

(Alderman Ford opposed.)

DELEGATION THIS DAY - MR. J. NICOLL, GASTOWN HISTORIC AREA
 PLANNING COMMITTEE

FOR COUNCIL ACTION SEE PAGE(S) 150

MANAGER'S REPORTDATE February 2, 1978

TO: VANCOUVER CITY COUNCIL

SUBJECT: FAMILY AND JUVENILE COURTS, 2625 YALE STREET

CLASSIFICATION: CONSIDERATION

The Director of Permits and Licenses reports as follows:

"City Council at their meeting of January 24, 1978 dealt with a brief dated January 13, 1978 from the Family Court Committee regarding the above matter. The Director of Permits and Licenses was requested to prepare a report for the City Manager as soon as possible.

The Director of Permits and Licenses reports that inspections were carried out January 31 with the following comments by Building, Fire, Electrical, Plumbing and Health.

BUILDING

1. Enclose the stairwells from the corridors with a 3/4 hour fire separation, including 1 3/4" self-closing solid core doors.
2. Ceiling joists in the fan room are to be covered with 5/8" Gypsum Board.

FIRE

1. Provide approved "EXIT" lights in areas where required.
2. Upgrade the fire alarm system to provide two sources of power and install heat detectors, pull stations and gongs where required.
3. Provide emergency lighting in areas where there is no natural light.
4. Maintain proper housekeeping and keep the access to exiting clear at all times.

ELECTRICAL

1. Wiring to exhaust fans in detention cells to be installed in an approved manner or be removed.
2. All switches and outlets to be checked for loose mounting and all missing covers to be replaced.

PLUMBING

All the plumbing installations in the building are satisfactory.

HEALTH

1. The Vault or File Room

Walls and Ceiling require re-decorating and the general maintenance in this area was poor.

2. Sick Room (basement)

This is an inside room and lacks ventilation.

3. Detention Cells

The detention cell consists of two rooms approximately 6' x 10'. The walls and ceiling require re-decorating. The ventilation system was not operating and requires repair.

Continued

4. Staff Washroom Facilities

The detainees are at present using the staff facilities. The staff find this arrangement unsatisfactory as occasionally they contact fleas etc. when using these washrooms. It is recommended that two additional (one for each sex) washrooms be provided for the use of the detainees.

5. Court Rooms

The heat arrangements are now satisfactory as repairs have been carried out within the last two weeks.

6. Hallways

The hall carpet requires repairs or replacement as in some areas it is worn and could prove a hazard.

7. Lunch Room

Counters and cupboards need cleaning and painting. Lighting should be increased to comply with Provincial standards.

8. Public Washrooms

Maintenance in the men's washroom is poor. Ventilation fans in both washrooms require repairs.

9. General Remarks

It did not appear there was an insect infestation at the time of inspection. A licenced Pest Control Company is on call when needed.

It would appear that a day time maintenance man would greatly improve the operation of this facility.

Only one male detainee was in the detention cells at the time of this inspection. "

Correspondence from the Deputy Attorney-General and the Regional Court Administrator refers to work in process to improve the present facility; Council should note that this work will remedy only some of the deficiencies noted in this report. Estimates for the work outlined above could not be prepared in the time available, but an expenditure of several times the \$17,000 planned by the Province would be required. Mr. Vogel's letter indicates the Province could be reluctant "to invest substantial sums in renovations when replacement is so far advanced."

Council, at its last meeting, tabled a motion to give the Province notice of immediate cancellation of the rental arrangement. Council should be aware that the Provincial Courts Amendment Act may provide the Attorney-General authority to take over any municipal property for use in the operation of the courts.

Council has the following options:

- a) issue termination notice to the Government. This action could result in the Province taking the facility over if they do have the authority, or in the Province acquiring other facilities. If the Province looks for other facilities, this will take some time and there may be a disruption to court activities.
- b) advise the Province that the City will issue notice by the end of February unless the Province submits an undertaking to carry out the necessary work and a satisfactory schedule for it.

- c) advise the Province that the City will undertake the work if they will agree to an appropriate increase in monthly rental to repay the City over three years, and enter into a suitable lease agreement. This proposal, if acceptable to the Province, would probably result in more rapid improvement than with (b).

The Deputy Director of Finance will report later on an appropriate method of interim funding for this recoverable expenditure under this option if Council wishes to pursue it.

The City Manager submits the above options for Council's CONSIDERATION.

FOR COUNCIL ACTION SEE PAGE(S) 152

Manager's Report, February 3, 1978 (WORKS: AI-1)

WORKS & UTILITY MATTERS
CITY ENGINEER'S REPORT

RECOMMENDATION

1. Reconstruction of Old Sewers: Pine Crescent -
33rd to 35th; 34th Avenue - Pine Crescent to
C.P. Right-of-Way

The City Engineer reports as follows:

"The existing sewers on Pine Crescent between 33rd and 35th and on 34th between Pine Crescent and the C.P. right-of-way are in poor condition and must be rebuilt.

A local improvement petition is scheduled to go before a March, 1978 Court of Revision for curb and gutter.

Accordingly, the sewer reconstruction should be done now prior to any paving work. The estimated cost of this work is \$95 000 and includes construction of separate storm and sanitary sewers.

I recommend that the appropriation for Sewers Capital Account 111/6801, 'Reconstruction of Old Sewers' be increased by \$95 000 and that the sewer work described above be approved for construction. The necessary funds are available as follows:

- a) from Sewers Capital 118/7904 'Sewer Replacement' - \$50 083
- b) from Sewers Capital 118/7905 'System Upgrading' - \$44 917"

The City Manager RECOMMENDS that the foregoing recommendation of the City Engineer be approved.

* * * * *

INFORMATION

2. Tender Awards

The Purchasing Agent reports as follows:

"In accordance with Council policy, contracts for the following supplies were awarded by the City Manager/authorized City Officials:

Street Lighting Steel Poles
Transfer Trailer Bodies
1978 Envelope Requirements
Modifications to Two Truck Scales at Delta Disposal Site
Supply & Operation of Bus Service for Operation "Step-Out"
7 Gang Fairway Mower
60" Riding Rotary Mowers
Automobiles
Policemen's & Firemen's Shirts

Copies of the details of these Tender Awards are attached."

The City Manager submits the foregoing report for Council's INFORMATION.

FOR COUNCIL ACTION SEE PAGE(S) 156

MANAGER'S REPORT, February 3, 1978 (SOCIAL: A-2 - 1)

SOCIAL SERVICE AND HEALTH MATTERS

CONSIDERATION

1. Ray-Cam Co-operative Centre
1978 Operating Budget

The Director of Social Planning REPORTS:

" BACKGROUND

Ray-Cam Co-operative Centre was officially opened November 13, 1976. The 10,000 square foot community facility, located adjacent to Raymur Place Housing at 920 East Hastings Street, was constructed with funds from the City, Provincial and Federal Governments. Sponsorship of the project was assumed by the Ray-Cam Co-operative Association, the only major Non-Profit Society representative of Raymur Place residents and the immediate neighbourhood.

Included in the community facility is a Co-operative Food Store for which the Ray-Cam Association holds a mortgage and will operate as a separate venture (approximately 2,000 sq.ft. of floor area); Day Care Centre (approx. 1,000 sq.ft.) and Recreation Service space (approx. 7,000 sq.ft.). While all three components are integral parts of the facility, only the Recreation component and its support services are funded by a City grant.

In addition to its financial contribution of \$122,850 for construction, City Council, at its June 25, 1974 meeting, also accepted responsibility for funding the management. In addition, the City is responsible for 30% of all janitorial, maintenance and utility costs while the Federal/Provincial partnership is responsible for the other 70% of these expenses.

FUNDING HISTORY

City Council on July 27, 1976, approved the initial operating and programming budget of \$63,642 for the period August 1, 1976 through January 31, 1977. The City's share of this total budget was \$51,706 with the remaining \$11,936 the responsibility of the Provincial Government as part of the 30/70 cost-sharing agreement.

The Centre's first full year operating budget was for the year February 1, 1977 through January 31, 1978. Ray-Cam Association's total operating budget request for \$113,982 consisted of an operating grant request from the City for \$92,990 and a Federal/Provincial contribution of \$20,992. City Council on April 19, 1977 approved an operating grant to Ray-Cam Co-operative Association of \$74,555 and on December 13, 1977 approved an additional amount of \$5,987 for incremental salary increases. An additional \$17,056 from the Federal/Provincial partnership brought the total budget to \$97,598.

For the Centre's coming fiscal year, February 1, 1978 through January 31, 1979, the Ray-Cam Co-operative Association is requesting from the City a grant of \$87,539. Their total budget is \$111,572 and the following table compares last year's budget and the proposed budget for the coming year:

Continued

MANAGER'S REPORT, February 3, 1978 (SOCIAL: A-2 -

Clause No. 1 Continued

OPERATING BUDGET SUMMARY

FUNDING CATEGORY	APPROVED 1/2/77-31/1/78			PROPOSED 1/2/78-31/1/79			CHANGE	%
	CITY	FED./PROV.	TOTAL	CITY	FED./PROV.	TOTAL		
SALARIES	50,657	11,812	62,469	54,800	17,047	71,847	+ 9,378	15.0
ADMINISTRATION	6,478	--	6,478	7,508	--	7,508	+ 1,030	15.9
MAINT.& UTILITIES	2,247	5,244	7,491	2,994	6,986	9,980	+ 2,489	33.2
PART TIME SALARIES								
SPORTS AND FITNESS	5,000	--	5,000	8,000	--	8,000	+ 3,000	60.0
ARTS & CRAFTS	8,000	--	8,000	5,170	--	5,170	- 2,830	35.4-
PROGRAM SUPPLIES	5,860	--	5,860	4,395	--	4,395	- 1,465	25.0-
TRANSPORT VAN	2,500	--	2,500	5,400	--	5,400	+ 2,900	116
CAPITAL EQUIPMENT	-	--	-	1,468	--	1,468	+ 1,468	
SPACE RENTAL	-	--	-	1,000	--	1,000	+ 1,000	
IN SERVICE TRAINING	500	--	500	-	--	--	- 500	100-
TOTAL BUDGET	81,242	17,056	98,298	90,735	24,033	114,768	+ 16,470	16.8
REVENUE	700		700	3,196		3,196	- 2,496	
AMOUNT REQUESTED	80,542	17,056	97,598	87,539	24,033	111,572	+ 13,974	14.3

SIGNIFICANT DEVELOPMENTS

During the past year certain changes occurred:

- 1) The mode of operation has been changed to reflect that of a "drop in" centre rather than the more formal operation of a "community centre".
- 2) \$44,090 was received from senior governments and used to upgrade the activity areas of the Centre to a safer and more functional state.
- 3) The Board of Management which comprised 9 members; e.g. one representative from the City, Parks Board, B.C.Housing Management Commission, two from community groups and four from the Ray-Cam Co-operative, was dissolved. Board's functions were to approve capital expenditures, set management policy for the Centre and approve the hiring and dismissal of administrative staff. Representation of city, provincial and community interests now exist to a much lesser degree, in an advisory role only. The Centre is now under the control of the Ray Cam Board of Directors whose members are mostly residents of Raymur Place.
- 4) \$46,000 in Canada Works funding was received for the period November 1, 1977 to October 31, 1978. This money will cover 5 full-time salaries to develop programs at the Centre emphasizing:
 - a) Recreation activities for senior citizens;
 - b) Self-help programming;
 - c) Latch-key program for children;
 - d) Social adjustment groups for teenagers.

These developments indicate a change in operation and direction for the Centre.

Continued

MANAGER'S REPORT, February 3, 1978 (SOCIAL: A-2 - 3)

Clause No. 1 Continued

" The Director of Social Planning supports Ray-Cam Co-operative Association's 1978-79 operating budget request for \$87,539 noting that:

1. The \$4,143 increase for full-time salaries is a direct result of 4 positions being reclassified by the City's Department of Personnel Services and increasing of the one half-time Building Service Worker position to full-time status. Salary increases represent a major portion (59%) of the \$6,997 total increase over the City's contribution for last year.
2. The amount for Part-Time Program Salaries (\$13,170) is virtually the same as the amount approved last year (\$13,000). This amount is sufficient to provide 28 hours of sports and fitness instruction a week at an average rate of \$5.50 per hour and 18 hours of arts and crafts instruction also at an average rate of \$5.50 per hour.

The Director of Social Planning Recommends:

- A. That the 1½ Building Service Worker positions approved in last year's budget be upgraded to (2) full-time Building Service Worker positions in the 1978 budget, based on a demonstrated need after one full year of operation. The additional net cost to the City will be \$1,867.
- B. THAT the Ray-Cam Co-operative Centre budget (\$111,572) for operation and programming be approved for the period February 1, 1978 through January 31, 1979, and that a City grant to the Ray Cam Co-operative Association in the amount of \$87,539 be approved as the City's share of their total budget.
- C. THAT the Ray-Cam Co-operative Association submit to the City, by way of the Social Planning Department, an official audit of the Ray-Cam Co-operative Centre's operating expenses for the year February 1, 1977 through January 31, 1978. "

Budgets Office Comment

The Social Planning Department advises that the requested increases in the 1978 budget over that of 1977 as shown on the table on page 2 of this report will be explained in detail, as required, by the Social Planning representatives during Council consideration of this report.

The City Manager advises that this grant request is being submitted direct to Council rather than Committee because of the timing of Committee meetings and the Ray-Cam budget. The City Manager submits the Ray-Cam grant request for the CONSIDERATION of Council.

FOR COUNCIL ACTION SEE PAGE(S) 156

BUILDING & PLANNING MATTERS

INFORMATION:

1. Proposed Coca-Cola Sign (Sign Application No. 3184)

The Director of Planning reports as follows:

"Wallace Sign Crafters West Limited on behalf of the Coca-Cola Company has made an application to erect electronic message signs and painted mural signs on the north and south faces of the tower of the Coca-Cola plant located at 1818 Cornwall Street near the south end of Burrard Bridge. As these signs will be located in a very strategic and important location and highly visible to very heavy traffic, it is considered that Council should be informed.

The proposal, which will be the same for both faces of the tower, shows an electronic message sign located along the top of the tower. The letters of the sign would be 35" high. Various messages, patterns and animations could be projected by the sign. The sign company has indicated that in addition to advertising the many products that Coca-Cola produces, the sign can also be used for displaying announcements for various community organizations in the area. Beneath the electronic message sign and covering the whole facia of the tower would be a painted Coca-Cola logo above a simplified picture of Downtown Vancouver against a mountain background. (The company's explanation to the concept of this mural is attached as Appendix 'A'). This proposal requires the boarding up or painting over of some existing windows of the tower.

It should be noted that on January 27th, 1976, when City Council ordered the removal of billboards and roof signs for special sign control areas of Bridge and Freeway Approaches, it included a sign located on the roof of this building. This sign had been regarded by many as one of Vancouver's landmarks. The Coca-Cola Company has since been trying to find an alternative sign replacement for the removed roof sign. It should also be noted that although roof signs were generally prohibited under the Sign By-Law, a provision has been made to allow the Director of Planning to recommend special approval if he considers such a roof sign is appropriate, well designed and would enhance the urban environment. The proposed sign, while appearing like a roof sign would technically be described as a combined changeable copy sign and a supergraphic and wall mural.

Since the building was located in the Kitsilano Area, the sign company representative appeared before the Kitsilano Planning Committee and obtained the Committee's approval of the design of the sign. (Minutes of the Kitsilano Planning Committee of October 5th and November 2nd, 1977 are attached as Appendix 'B').

Under the Sign By-Law, a painted mural can only be approved on the recommendation of the Director Of Planning and under the procedure adopted by Council that the Director of Planning before making any decision should first consult the Urban Design Panel and a representative of the Arts Community.

The Urban Design Panel minutes of January 5th, 1978 reads:

'The Panel commended the applicant for the proposed information message board for this important location, but felt that the proposed painted sign served the same function as the outlawed roof top sign (the purpose of which was to decrease the visual commercial impact on the public environment).
RECOMMENDATION: That this application be refused.'

The representative of the Arts Community was very upset by these signs. He considered this as a visual pollution and misuse of our beautiful environment and should be prevented from happening. He regarded this proposal as only a blow-up of the company's logo and he could not accept the explanation of the design concept submitted by the applicant and strongly recommended that the design be refused.

Clause 1 Cont'd

The sign company representative had met with the Director of Planning in regard to their proposal prior to their application for a permit. The Director had indicated he had no objection to murals on buildings in principle but considered this particular design inappropriate. He said he was not happy with it and was unlikely to give it support.

The present slightly revised proposal has little design improvement from what has previously been shown. He feels it is an inappropriate design, is unsympathetic with the building to which it would be attached and to the general neighbourhood. Because of this and the opinions expressed by the Urban Design Panel and the representative of the Arts Community the Director of Planning refused the application.

When a sign application has been refused by the Director of Planning, the applicant may appeal to Council under Section 10 of the Sign By-Law. Any decision by Council will be final and conclusive. The applicant was informed of the refusal of the application and has indicated that he will appeal to Council at the same time this report is submitted to Council.

The City Manager submits the report of the Director of Planning for INFORMATION.

RECOMMENDATION:

2. Riley Park N.I.P. Appropriation of Funds
Brock School Woodcraft Facility for Community Use

The Director of Planning reports as follows:

"On July 26, 1977 Council approved the Riley Park N.I.P. Concept Plan which included an allocation of \$21,000 for improvements to the public facilities at Brock Elementary School. A portion of this allocation was earmarked to equip the school woodcraft facility to facilitate community use. The purpose of this report is to recommend the appropriation of funds to create this new community woodcraft space.

The Brock School woodworking shop is used at present by its students during school hours. The school staff would like to expand and diversify their woodcraft program to serve local children after hours. The facility would also cater to the needs of local residents in the form of classes, community project workshops and other industrial arts activities under normal rental arrangements. Unfortunately the School Board budget cannot provide funds to purchase the appropriate woodworking equipment for community use. The Riley Park Citizens' N.I.P. Planning Committee strongly supports the proposed expenditure and recommended it in their Neighbourhood Concept Plan because they feel it would create new opportunities for neighbourhood people to be involved in productive leisure time activities. The new woodcraft equipment is itemized in Appendix I, attached, as agreed by the Riley Park Citizens' N.I.P. Planning Committee, Brock School staff and the Vancouver School Board. Included is a provision for separate heating of the facility in order to lower operating costs thereby lowering rental costs charged to community users.

The Central Mortgage and Housing Corporation has been advised of this proposed expenditure and concurs with the recommendation for funding of this project. The total cost is \$4,000.00.

The Director of Planning recommends that Council approve an expenditure of \$4,000.00 to be appropriated from the Riley Park N.I.P. Social and Recreational Facilities Budget Account 898/9412 for the purchase of woodcraft equipment for Brock School, costs to be shared as follows:

C.M.H.C.	\$2,000.00
Province of B.C.	\$1,000.00
City of Vancouver	\$1,000.00"

The City Manager RECOMMENDS that the recommendation of the Director of Planning be approved.

Manager's Report, February 3, 1978 (BUILDING: A-4 - 3)

3. Proposed Cancer Clinic Addition for Vancouver General Hospital
2656 Heather Street - Development Permit Application #79308

The Director of Planning reports as follows:

" Hanson & Erb, Architects, have filed Development Permit Application #79308 on behalf of Vancouver General Hospital to construct a one-storey and basement addition to the Cancer Institute/Clinic Building.

On June 29, 1969, City Council approved the rezoning of this site along with the overall Vancouver General Hospital Complex to CD-1 subject to several conditions which were attached by resolution of Council. Two of these conditions were:

- '1. Building site coverage - the maximum site coverage by buildings not to exceed 23% of the gross site area.
2. Landscaping - the provision of landscaped open space not to be less than 30 - 40% of the gross site area.'

On March 29, 1977, City Council approved the increase in building site coverage from 23% to 40.30% to permit the construction of the Emergency building.

The proposed development (which also includes demolition of a portion of the existing buildings) would increase the building site coverage to 40.67% which is only an increase of 0.37% over the existing total site coverage.

No detailed plans have been submitted on the landscaped area of the total site, however, the proposed structure would not materially alter the amount of landscaped open space, although the existing landscaping on the site cannot meet the 30-40% of gross site area. Additional landscaping will be required around the perimeter of the parking area.

It is noted that the situation has changed considerably regarding this hospital site since the CD-1 Zoning was established in 1969. A revised CD-1 plan is being prepared for the area by the staff of the hospital in conjunction with the City.

Other Development Permit Applications, however, could be following for additional developments on this site and it is suggested that no further permits should be issued for major additions prior to the plan being developed and the CD-1 By-Law amended.

Staff of the hospital have indicated that they would be prepared to participate in formulating a new plan. Due to the urgent requirement for the hospital cancer facilities, it is felt that this Development Permit Application should not be held at this time pending a revised overall plan.

The Director of Planning is prepared to approve this Development Permit Application subject to Council approval to amend the conditions of the CD-1 By-Law to increase the site coverage permitted to 40.67% of gross site area and deletion of the condition (pending a revised CD-1 By-Law) pertaining to the provision of 30 - 40% of gross site area for landscaping.

The Director of Planning recommends

- A. that the condition of the CD-1 Zoning be amended to permit a maximum site coverage of 40.67% in lieu of the originally permitted 23% (Council previously amended to permit 40.30%)
- B. that the condition pertaining to the provision of 30 - 40% of gross site area for landscaping be deleted pending a revised CD-1 By-Law. "

The City Manager RECOMMENDS that the recommendations of the Director of Planning be approved.

4. Riley Park N.I.P. Appropriation of Funds: 33rd Avenue & Ontario Street Pedestrian Actuated Signal

The Director of Planning reports as follows:

"On July 26, 1977, Council approved the Riley Park N.I.P. Concept Plan which included an allocation of \$210,000.00 for improvements to streets and circulation in the Neighbourhood. A portion of this allocation was earmarked to provide a pedestrian-actuated signal at the intersection of 33rd Avenue and Ontario Street subject to further consideration of the signal by the Standing Committee on Transportation. On November 22, 1977, after the Transportation Committee considered a further report on the matter, Council passed the following resolution:

'THAT a pedestrian-actuated signal with a sound device
be installed at the intersection of 33rd Avenue and
Ontario Street with costs funded from the Riley Park NIP Budget.'

The purpose of this report is to recommend the appropriation of funds so that this N.I.P. project can be implemented.

The City Engineer has completed a design and cost estimate for the pedestrian-actuated signal as summarized in Appendix A, attached. This detailed design has been reviewed and endorsed by the Riley Park Citizens' N.I.P. Committee and the Committee advises that the design will satisfy their concerns about pedestrian safety at the intersection.

The Central Mortgage and Housing Corporation has been advised of the proposed expenditure for the signal and concurs with the recommendation for funding of this project. The total estimated cost is \$19,550.00.

The Director of Planning RECOMMENDS that Council approve an expenditure of \$19,550.00 to be appropriated from Riley Park N.I.P. Services/Utilities Budget Account #898/9414 for construction of a pedestrian-actuated signal at 33rd Avenue and Ontario Street, costs to be shared as follows:

C.M.H.C. (25% of total)	\$ 4,887.50
Province of B.C. (12½% of total)	\$ 2,443.75
City of Vancouver (62½% of total)	\$12,218.75 "

The City Manager RECOMMENDS that the recommendation of the Director of Planning be approved.

5. Victory Hotel Renovations

The Director of Permits and Licenses reports as follows:

"In a report to Council on October 18, 1977 on the subject of the Victory Hotel renovations being carried out by the St. James Social Services Society, it was pointed out that the City is responsible for costs incurred for structural, roof or foundation repairs. Council approved \$6,000 for immediate structural and exterior repairs that could be carried out with the Manpower forces hired by the St. James Social Service Society.

The roof had been inspected and major repair work was planned to be done in the summer of 1978 with the necessary funds requested in the 1978 Budget. However, the existing ceiling finishes have now been removed enabling an inspection to be made of the underside of the roof area. Two large metal built-in gutters extending the length of the building are badly rusted and could be the cause of serious water damage in the near future, therefore it would be wise to carry out the repair work as soon as possible. The work required involves new roofing, gutters and flashing at an estimated cost of \$17,500 for the work. This estimate also includes \$2,500 for the removal of ten skylights that are at present covered by roofing material and do not conform to the Building Code.

Manager's Report, February 3, 1978 (BUILDING: A-4 - 5)

Clause 5 Cont'd

In addition to the above cost there is an outstanding payment due to the City for a Building Permit. To allow the project to proceed a Building Permit was issued but since the St. James Society had no funds at that time the costs were placed in accounts receivable charged to the Society.

The Society have advised that all allotted funds from the Canada Manpower and R.R.A.P. are required for the alteration work and therefore have requested that the City bear this cost. In view of this, and since the building is City-owned, the City Manager has suggested that the City should bear this cost. Accordingly, \$18,000 is being requested in the recommendation below.

The Director of Finance advises that if Council approves the recommendation the appropriation will be funded from the 1978 Supplementary Capital Account in advance of the budget.

It is recommended that Council approve the appropriation of \$18,000 for new roofing, flashing, gutters, and Building Permit."

The City Manager RECOMMENDS that the foregoing recommendation of the Director of Permits and Licenses be approved.

6. Kensington N.I.P. Demonstration Project -
Vancouver South Lawn Bowling Club

The Director of Planning reports as follows:

On July 12, 1977, City Council selected Kensington as one of the two N.I.P. areas for 1977. A Citizens' Planning Committee was formed at the first public meeting on October 24th and has been meeting regularly since then. Terms of Reference for the Planning Committee were approved by City Council on January 10, 1978. The main task ahead of the Planning Committee and Planning Staff is the completion of a Concept Plan by April, 1978. The concept plan will contain community goals and a detailed list of projects for N.I.P. funding. At this time the Planning Committee has agreed upon preliminary community goals and a tentative list of projects.

The purpose of this report is to recommend the allocation of \$101,490 to the Vancouver South Lawn Bowling Club from the total Kensington budget of \$2.6 million as a demonstration project for the purpose of constructing a new community house, incorporating club facilities for the lawn bowlers and general community space, and related facilities such as parking and landscaping. The project would be located on Gray's Park. This proposal is being put forward at this time as a demonstration project, as the Vancouver South Lawn Bowling Club has received a Canada Works Program grant of up to \$49,224, on the condition that work commence on the project by February 6, 1978 and that outside supplementary funds be secured. The Neighbourhood Improvement Program permits the implementation of some projects in advance of the concept plan approval for projects of high visibility which can demonstrate the intent of the program.

The existing clubhouse for the Vancouver South Lawn Bowling Club was constructed in 1926 and is located on Gray's Park, at 33rd and St. Catherines in the Kensington N.I.P. area. The Club members propose to demolish the existing clubhouse, which they currently lease from the Park Board, and construct a two storey community house on the site with approximately 3,100 square feet of floor area and 14 parking spaces. The main floor of the proposed building would contain a clubroom, board room and men's and women's changing areas. The upper floor would have a large open area with kitchen facilities which will be made available for community use for a low rental fee set by the Kensington Community Centre Association. The new building will be in the ownership of the City and will be rented by the Lawn Bowling Club.

Cont'd . .

Clause 6 Cont'd

An explanatory letter and estimated breakdown of project costs have been submitted by the Lawn Bowling Club and is attached as Appendix A. The total estimated project cost is \$101,490. The necessary Development Permit and Building Permit for the project have been obtained.

The Vancouver South Lawn Bowling Club was formed in 1926 and now remains as the only lawn bowling club on Vancouver's east side. The club currently has 130 members, forty of whom live in the Kensington N.I.P. area. The present membership includes a wide variety of ages and has produced lawn bowlers of a high caliber. Membership is open to the public for a low fee, set by the Park Board.

The Lawn Bowling Club has received a grant from the Canada Works Program of up to \$49,224, toward the labour component cost of the construction of a new Lawn Bowling Clubhouse and related facilities. This grant was made on the condition that outside supplementary funds could be obtained to fund the remaining cost of the project. This would include funding for materials, supplementing Canada Works wages to union scale and funding any subcontracting work. The usual conditions of the Canada Works grant apply: work should begin by February 6, 1978 and may continue for a year. The Canada Works staff have advised that they have applied for a late project start date approval from the Job Creation Branch in Ottawa. The subsequent granting of this request will allow City Council to consider the N.I.P. request for funds necessary to secure the Canada Works money.

The Kensington Citizens' N.I.P. Planning Committee have identified the improvement and upgrading of existing parks for use by all members of the community as an important goal. The Planning Committee has also identified the improvements to Gray's Park as the first priority for the Kensington N.I.P. Another important goal is to achieve outside supporting funds, such as Canada Works. The Planning Committee was, therefore, interested in supporting the Lawn Bowling Club at this point in time so that the improvements to Gray's Park could begin, and up to an additional \$49,224 could be secured for the Kensington area. When this item was discussed by the Planning Committee at its meeting on January 25th, the Lawn Bowling Club was not able to advise how much Canada Works money their project would use. The Planning Committee, therefore, decided to recommend that N.I.P. underwrite the total cost of the project up to \$101,490, with any monies received from Canada Works to go toward reducing the total cost of the project to N.I.P. The Kensington Planner also supports the use of Canada Works money wherever possible and feels that there has been sufficient indication of community support for this project to recommend N.I.P. funding as a demonstration project.

The proposed design and siting of the new clubhouse has been reviewed and approved by both the Park Board and Park Board Staff. The Park Board also agreed at its meeting on October 24th, 'That an extension of the lease with the Vancouver South Lawn Bowling Club on Gray's Park be granted to accommodate a new clubhouse and required parking area, provided that the Club is able to generate adequate funding to proceed with the project.' The Park Board staff will be monitoring construction of the project and will approve charges made to the account.

The Kensington Community Centre Association, at its meeting on December 13, 1977, also considered the proposal by the Lawn Bowling Club and gave a vote of support from the Association to the Lawn Bowling Club and their proposed plans.

Central Mortgage and Housing Corporation concurs with the recommendation of this report and agrees to advance the necessary funds from the implementation stage of the Kensington Neighbourhood Improvement Program to fund this project.

RECOMMENDATION:

In order to improve the park facilities in the Kensington N.I.P. area in an immediate and visible way, and in order for the Vancouver South Lawn Bowling Club to take advantage of up to \$49,224 of available Canada Works money, the Director of Planning recommends:

Cont'd . . .

Clause 6 Cont'd

that up to \$101,490 be allocated in advance from the implementation stage of the Kensington N.I.P. to the Vancouver South Lawn Bowling Club as a demonstration project in order to construct a Community House and related facility on Gray's Park, on the understanding that the Canada Works money will go toward reducing the total cost of the project to N.I.P. The costs will be shared as follows:

City	(25%)	\$25,372.50
Province	(25%)	\$25,372.50
Federal	(50%)	\$50,745.00 "

The City Manager RECOMMENDS that the recommendation of the Director of Planning be approved.

INFORMATION:7. Champlain Heights Enclave 18

The Champlain Heights Project Manager reports as follows:

"The Development Permit for Enclave 18 has been issued. The lease for this enclave is drafted but will not be registered for approximately 4 to 6 weeks.

La Petite Maison Co-operative has expressed a strong desire to commence clearing and preliminary site service work prior to the execution and registration of the lease. Requests under similar circumstances have been made and granted.

A Letter of Agreement has been prepared by the City which protects the City's interests and includes appropriate liability insurance clauses. This arrangement will serve as an interim agreement pending the execution of the lease during which time preliminary site works can commence".

The City Manager submits the foregoing report of the Champlain Heights Project Manager for the INFORMATION of Council.

RECOMMENDATION:8. Riley Park N.I.P. Appropriation of Funds:
Riley Park Playground and Adjacent Lanes Improvements

On July 26, 1977, City Council approved the Riley Park N.I.P. Concept Plan which included an allocation of \$267,000.00 for improvements to local parks and \$190,000.00 for miscellaneous street improvements. The purpose of this report is to recommend the appropriation of a portion of these funds to make additions and changes to the playground at Riley Park and to the adjacent lanes.

Riley Park playground is located adjacent to the Riley Park Community Complex with Ontario Street along the park western edge, a lane along the eastern edge and James St. and another lane terminating at the park edge on the south. Riley Park is presently developed with older play equipment, a playing field and a pre-school play area constructed under Young Canada Works in the summer of 1977. The Riley Park Citizens' N.I.P. Planning Committee found in discussions with Park Board staff, the Team Police and local residents that the major problems in the park include:

- inappropriate location of play equipment and lack of lighting leading to problems of mischief and vandalism for adjacent residents during evening hours;
- inadequate field drainage and poor quality of play equipment limiting usefulness of the playground;
- and

cont'd....

Clause 8 Cont'd

- general mundane character of the grounds.

The intention of the Citizens' N.I.P. Committee is to resolve these existing problems while making the playground more attractive and usable by a more diverse group of local residents (including the handicapped). Since the mischief and vandalism problem has extended beyond the park to the adjacent residential properties to the east and south, the improvement concept includes lighting not only within the park but also on lanes in these areas.

The detailed listing of improvements and estimated costs are attached as Appendix I based on a design scheme that has been agreed upon by the Riley Park Citizens' N.I.P. Planning Committee, the Vancouver Park Board and other affected local residents.

The Central Mortgage and Housing Corporation has been advised of this proposed expenditure and concurs with the recommendation for funding of this project. The total cost for playground improvements is \$66,720.00 and the total cost for lane lighting is estimated at \$1,650.00, based on lights being attached to existing wooden poles, at six locations satisfactory to the City Engineer. They will become part of the City lane lighting system.

The Director of Planning RECOMMENDS:

- (a) THAT Council approve an expenditure of \$66,720.00 to be appropriated from Riley Park N.I.P. Social and Recreational Facilities Budget Account #898/9412 for improvements to Riley Park Playground, costs to be shared as follows:

C.M.H.C. (50% of total)	\$33,360.00
Province of B.C. (25% of total)	\$16,680.00
City of Vancouver (25% of total)	\$16,680.00

- (b) THAT Council approve an expenditure of \$1,650.00 to be appropriated from Riley Park N.I.P. Services/Utilities Budget Account #898/9414 for installation of lighting on the lanes adjacent to Riley Park costs to be shared as follows:

C.M.H.C. (25% of total)	\$ 412.50
Province of B.C. (12½% of total)	\$ 206.25
City of Vancouver (62½% of total)	\$ 1,031.25."

The City Manager RECOMMENDS that the recommendations of the Director of Planning be approved.

FOR COUNCIL ACTION SEE PAGE(S) 151, 156d7

MANAGER'S REPORT, FEBRUARY 3, 1978 (FINANCE: A7 - 1)

FINANCE MATTERS

RECOMMENDATION

1. Purchase of Police Index Enquiry Computer System

The Director of Finance and the Manager of Computer Services report as follows:

"In November, 1976 City Council approved a report of the Chief Constable recommending that the City accept an offer of the Deputy Attorney-General of the Province to jointly develop a computerized Police Index Enquiry System (PIES) for the police community within the province, but specifically to solve the problems experienced by our police department in their organization and administration of operational records and files.

In summary, the following arrangement was proposed and approved:

- '(a) A full-time joint design team consisting of members of Vancouver Police Department and the Attorney-General's staff will be established. Salaries of members will be paid by each party. The project manager will be an Officer of the Vancouver Police Department;
- (b) The work of the team will be reviewed by the Design Review Committee chaired by a project Director who will be a senior officer of the Vancouver Police Department. The Committee will include representatives of the B.C. Police Community, the Attorney-General's Department and the City's Manager of Computer Services;
- (c) The design is for an independent computer system rather than part of the City's central computer facility;
- (d) When detailed design has been approved by the Committee, bids will be called for the development of the system. The Attorney-General's Department will pay for the cost of development;
- (e) When the computer design has been tested and accepted by both parties, the Vancouver Police Department is expected to use the system. The necessary computer programs and documentation for this purpose will be supplied the Department free of charge. The City will assume the system operating costs (equipment and personnel) after acceptance;
- (f) A post-acceptance evaluation of the system will be conducted by members of the Attorney-General's staff.'

It was further recommended and approved that the Director of Finance and the Manager of Computer Services investigate and report to Council on the relative merits of lease vs purchase of the proposed computer equipment necessary to support the PIES design. In order to maintain flexibility in deciding financing and ownership considerations, however, an annual operating cost of \$48,000 (based upon a 5-year equipment lease term) was initially recommended and approved, pending a further economic analysis and report at the appropriate time.

cont'd.....

Clause No. 1 continued:

The joint City/Provincial PIES project team has completed system design specifications and requested that vendors submit proposals for the development and installation of the Police Index Enquiry System. After an intensive evaluation process, a joint City/Provincial evaluation team recommended that the proposal submitted by Systemhouse Ltd. be accepted.

The PIES Design Advisory Committee agreed with this recommendation and the Province has entered into a contract with Systemhouse Ltd. to develop the computerized records management system for delivery in May, 1978.

The one remaining item to decide (the question of economics regarding lease vs purchase of the PIES computer equipment) is the subject of the remainder of this report.

We have reviewed the economics of lease vs purchase of the computer equipment referred to in Schedule 1 of this report. A comparison of the financing alternatives based on an estimated 5 year operating life of the system (see Note 1 below), indicates that the purchase option is the most economic, as follows:

Present value of the computer equipment lease costs (\$3,655 per month) discounted at 7% over a 60 month lease term. This amount represents the City's cost of leasing in today's dollars. The lease cost chosen is the least expensive of two quoted rates - the other rate is \$4,003 monthly.		\$184,585
Cost to purchase this computer equipment today	\$182,382	
LESS -		
Residual value of the owned computer equipment upon expiry of the 60 month lease term. This value is estimated at 15% of the capital cost of the equipment (\$24,300) discounted at 7% to obtain its worth in today's dollars.	\$ 17,141	\$165,241
Net savings to City through purchase		\$ 19,344

Note 1 - It has been our experience that computerized information systems generate average-life benefit streams of approximately 5 years. In other words, after an information system has been operational for about 5 years (a normal life), extraordinary capital costs are required for extensive maintenance. This maintenance, in most cases, amounts to a complete system redesign which normally spawns another development project with associated benefits. This present analysis, however, would not be affected by a longer-than-normal system operating life because our probable recommendation under the lease option would be to purchase the computer equipment upon expiry of the 60 month term. Exercising the end-of-term purchase option would change the presentation of the present value figures shown above, but not the net savings through initial purchase.

cont'd.....

Clause No. 1 continued:

Note 2 - Onetime transportation charges estimated at \$1,000 and equipment maintenance costs of \$917 per month apply to both financing alternatives and therefore are not considered in this analysis.

These other economic factors also support the purchase option.

1. The Digital Equipment Corporation (DEC), the manufacturer of the computer equipment referred to in Schedule 1 of this report:
 - (a) is a large, financially-stable and well-known manufacturer of reliable computer systems;
 - (b) has a large base of customers in the Vancouver area;
 - (c) has qualified maintenance staff and a good parts inventory to service its installed computer systems in the Vancouver area;
 - (d) maintains a good inventory of tested, reliable software products (specialized computer programs) to support the operation of its computer systems in many customer environments. This software could permit the purchased computer equipment to be used for other administrative purposes at some future date, including a direct data transmission link to our Honeywell computer system.
2. The DEC 11/34 computer equipment referred to in Schedule 1 of this report can be expanded to accommodate a possible future growth in our police department's record processing needs.

We, therefore, recommend that:

- A. The City purchase the DEC computer system, referred to in Schedule 1 of this report, from Systemhouse Ltd. the turnkey vendor (both the PIES computer programs and the computer equipment are supplied by a single vendor in accordance with our agreement with the Province) at a cost of \$182,382 plus or minus any cost variance created by changes in the Federal and/or Provincial duty and sales tax acts affecting this purchase, plus transportation charges estimated at \$1,000, subject to the PIES design (computer programs and equipment) being tested and accepted as operational by the Chief Constable and the Manager of Computer Services. The source of funds for this purchase to be the 1978 Supplemental Capital Budget;
- B. The City enter into a computer equipment maintenance agreement with the Digital Equipment Corporation for the equipment listed in Schedule 1 of this report, subject to recommendation A above. The 1978 portion of costs (8 months at \$917 per month - this rate is subject to change) estimated at \$7,336 be included in the operating budget of the Police Department and approved in advance of the 1978 Revenue Budget;
- C. The Director of Legal Services review and approve the purchase and maintenance contracts associated with recommendations A and B above."

cont'd.....

Clause No. 1 continued:

The City Manager RECOMMENDS that the recommendations of the Director of Finance and the Manager of Computer Services be approved.

2. Park Board Staffing - One Building Service Worker I Position, Aberthau Cultural Centre & Jericho Gymnasium

The Superintendent of Parks and Recreation reports as follows:

"The West Point Grey Recreation Project was initiated in September 1968 and a Community Centre Director, an Assistant Community Centre Director and a Clerk-Typist were appointed to operate the Project. An office was provided by renting space in the Alma Y.M.C.A. building. Space for programs was rented in West Point Grey United Church, Queen Mary School, Queen Elizabeth School and Bayview School. In 1970, Jericho Gymnasium became available and programming of the gym was assigned to the Project staff. In 1972 the former Jericho Officer's Mess building, now Aberthau Cultural Centre, was turned over to the Park Board. This building could not be used for public assembly until renovations were made to bring it up to modern fire standards but a small portion could be used for office space. The staff of the Recreation Project moved their offices to Aberthau.

In 1973 Council approved \$75,000 to renovate Aberthau to meet the fire safety requirements which included a \$25,000 Provincial Government Recreation Grant. The majority of this work was done in 1974 and the Project Staff began to program the facility following substantial completion of construction in the Fall of 1974. The operating budget for the West Point Grey Recreation Project approved by Council included funding to program Aberthau.

Funding for maintenance of Aberthau and Jericho Gymnasium included a small amount for janitorial work in both locations. Cleaning of the two facilities was accomplished by a casual Building Service Worker working about 4 hours per day. Upon completion of the renovations, most of the space in Aberthau became available for recreation use and programming on a full time basis began. As use increased, it became necessary to provide daily janitorial services in virtually the entire building. Increased funding was not provided with a resultant \$4,500 overexpenditure to the maintenance appropriation for 1976. To avoid a recurrence of the overexpenditure, janitorial service was cut back to three days per week early in 1977.

This reduced janitorial service has proven inadequate. The facilities are used daily (6 days per week) and should be cleaned daily. Aberthau has 16,000 square feet of space, of which about 10,000 square feet are in use; Jericho Gymnasium contains 5,700 square feet. The standard for janitorial work is about 16,000 square feet per person per day for an 8 hour day. Considering that City Janitorial staff work a 7½ hour day, and allowing some travel time from the Gymnasium to Aberthau, which are about 250 metres apart, it would require a full time employee to clean the two facilities on a daily basis. Because of the reduced use of the facilities on weekends, janitorial service is not required for those two days at this time.

cont'd.....

MANAGER'S REPORT, FEBRUARY 3, 1978 (FINANCE: A7-5)

Clause No. 2 continued:

It is proposed that the Building Service Worker I employed on the casual payroll to clean Aberthau and Jericho Gymnasium be established as a permanent Building Service Worker I. The increased cost of this proposal is \$4,850 per year. There is \$8,000 available in the maintenance account for casual janitorial that can be applied to the total cost of \$12,850 for the proposed position (costs at mid-range, including fringe benefits at 1977 rates).

It is recommended that a full time permanent position for a Building Service Worker I be established subject to classification by the Personnel Services Department, to replace the existing part-time casual help, at an annual additional cost of \$4,850 at 1977 rates, including fringe benefits. The balance of \$8,000 is available in the Park Board's Casual Help Funding.

A copy of this report has been provided to the V.M.R.E.U."

The City Manager RECOMMENDS approval of the foregoing recommendation of the Superintendent of Parks and Recreation.

3. Annual Review of Water Rates

The Director of Finance reports as follows:

"The Water Works distribution system of the City of Vancouver is intended to operate on a self-supporting basis, with the City purchasing water from the Greater Vancouver Water District supply system itself, and recovering the total cost, including debt charges, from the consumers of the water.

This report will recommend that the flat and metered water rates remain constant for the year 1978.

History

It is impossible to exactly match revenues and expenditures for any given year and, for this reason, a water rates stabilization reserve was established in 1965. The years 1966 to 1969 produced surpluses which were taken into the City's general revenue as it was not considered necessary to increase the size of the reserve. In 1971, the rates were increased to provide a five year break-even period with surpluses in early years and deficits in later years. Due to high rates of inflation, this policy was changed in 1976 when rates were increased by 19.6%, the stabilization reserve used up, and the decision made to set rates on an annual basis. The 1977 rates were increased by 9.73% in order to meet increased costs and to recover a \$99,000 deficit realized on 1976 operations.

The 1977 operations of the Water Works will produce an estimated surplus of \$237,410.

It is a recommendation of this report that this surplus be brought forward into the 1978 budget to offset expenditure increases in order that there does not have to be a rate increase.

1977 Operations and 1978 Budget

The following table shows the preliminary results of the 1977 operations and the proposed 1978 budget. The 1977 revenues and expenditures are preliminary and may vary slightly when the final ledgers are closed for the year.

cont'd.....

MANAGER'S REPORT, FEBRUARY 3, 1978 (FINANCE: A7-6)

Clause No. 3 continued:

<u>Water Works Operation</u>				
	<u>1978</u>	<u>1977</u>	<u>Increase 1978 Estimate</u>	
	<u>Estimated</u>	<u>Actual</u>	<u>Over 1977 Actual</u>	
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>%</u>
Estimated Expenditures:				
Debt Charges	3,562,617	3,517,991	44,626	1.27
Water Purchases (GVWD)	3,264,127	2,943,500	320,627	10.89
Water Rates Billing Expense	277,553	281,344	(3,791)	(1.35)
Operating & Maintenance	1,835,950	1,751,498	84,452	4.82
1976 Deficit Recovered	-	98,819	(98,819)	-
Total Expenditures	<u>8,940,247</u>	<u>8,593,152</u>	<u>347,095</u>	<u>4.04</u>
Estimated Revenues:				
Flat Rate	3,893,070	3,897,674	(4,604)	(0.12)
Metered Rate	4,809,767	4,932,888	(123,121)	(2.50)
1977 Surplus	<u>237,410</u>	<u>-</u>	<u>237,410</u>	<u>-</u>
Total Revenue	<u>8,940,247</u>	<u>8,830,562</u>	<u>109,685</u>	<u>1.24</u>
Estimated Surplus - 1977		<u>237,410</u>		

Analysis

a) Metered water

- the summer of 1977 was drier than normal, and resulted in higher water consumption than normal patterns. This resulted in higher than anticipated revenues from metered water users. This higher revenue is not budgeted for in 1978, thus accounting for the revenue reduction.

b) Water purchases

- the cost of water purchases from the G.V.W.D. was about \$220,000 below our 1977 budget. This 7% drop resulted from both G.V.W.D. expenditures for 1977 being lower than budget, plus the suburban municipalities having a proportionately higher water consumption in 1977 than is normal. Both of these conditions are not expected to continue for 1978, with the result that the water purchase costs will increase for 1978 by both the 1977 reduction and normal inflation.

c) Surplus

- the surplus for 1977 of \$237,410 arose primarily due to lower water costs, but also because of somewhat higher metered water revenue.

Water Rates for 1978

The estimated revenues for 1978 on the previous table have been derived utilizing the 1977 water rates. As can be seen on the table, the 1978 operations can realize a balanced budget with no rate increase if the 1977 surplus is brought into revenue for 1978. If Council did not bring this surplus into revenue, the water rates would have to be increased by about 3%, and, for instance, the single family flat rate would increase from \$47.50 to \$49.00.

It should be noted that a report will be presented to Council in the near future to convert the rate schedules to metric units, plus amending some of the service fees payable under the By-Law.

cont'd.....

MANAGER'S REPORT, FEBRUARY 3, 1978 (FINANCE: A7-7)

Clause No. 3 continued:

Recommendation:

It is recommended that

- A. The 1977 surplus in the water works utility system, estimated at \$237,410, be brought forward into the 1978 Budget.
- B. The water rates not be changed for 1978."

The City Manager RECOMMENDS that the foregoing recommendations of the Director of Finance be approved.

INFORMATION

4. Four-Day Week - Health and Fire Departments

In November, 1977 Council considered a report of the Finance and Administration Committee regarding the four-day week.

The following resolutions were adopted:

"THAT the four-day work week be continued as at present with the exception of the Health Department and the Fire Department clerical staff, subject to the following conditions:

Discontinuance of the scheme as a whole or for specific tasks, sections or departments, with 60 days notice by the City or Union:

The ability to require employees to revert to a five-day schedule on a temporary basis to meet special conditions that may arise (as is the practice at present in numerous departments):

A clear understanding that the four-day work schedule does not imply that the third free day falls on a Friday or Monday and that the development of revolving schedules is to be considered where it best suits operations:

Acceptance by employees of the fact that seniority is not a consideration in developing rotational schedules. In other words that no preference be given to employees with long service in designating any particular day as the third free day:

A clear understanding that employees who are provided with training (in-house or external) or attending seminars and conferences will, as circumstances dictate, revert to a five-day schedule:

Continuing monitoring of the effects of the four-day week, requiring each department to indicate:

- adaptive moves made or contemplated to improve the effectiveness of the schedule (e.g. cross-training, introduction of rotational schedules);
- unresolved problems;

cont'd.....

Clause No. 4 continued:

- statistics covering absences, overtime and part-time employee costs, with explanatory comments where appropriate; and,
- relevant statistics, where feasible, covering productivity of work volumes.

Acceptance by senior management staff of a responsibility to assist subordinate managers to take appropriate action to minimize difficulties and to maximize benefits."

"THAT the City Manager investigate the problems outlined in the Consultants' report, with respect to the Health Department, and the Fire Department clerical staff, take steps to correct the situation, and report to Council."

In accordance with the two resolutions above, the City Manager has reviewed with the Department Heads and Union representatives involved, the problems in these areas arising out of the four-day week. Changes in operation as outlined below were implemented in the departments and are reported in accordance with the resolutions.

Fire Department

Problems in the Fire Department arose primarily because the limited number of clerical staff were being scheduled for Mondays or Fridays off, resulting in staff shortages on these days. Some limited problems arising out of lack of supervision at the beginning and end of the day were also noted.

To minimize problems of staff shortages, a rotating day off has been implemented for all staff on the compressed work week, and staff will be requested to revert to a five-day week on occasion during periods of vacation or illness.

The Fire Chief is monitoring the effects of these changes closely, and will be submitting a further review to this office within six months. If at that time the operation is unsatisfactory to him, clerical staff in the Fire Department will be required to work a five-day week.

Health Department

Problems in the Health Department arose largely as a result of the highly decentralized staffing within the Department and the existence of staff on a five-day week, a nine-day fortnight, and a four-day week. The nine-day fortnight was introduced when Home Care staff were transferred to the City in October, 1976.

The Medical Health Officer concluded that standardization in closely related areas of his operation would greatly improve communication and co-ordination between sections in his department. He has implemented, with the agreement of the Union, the following program:

- a) The Health Units will continue with their present schedule (primarily the four-day week)
- b) The Central Office will work a nine-day fortnight
- c) All Health Care staff, including clerical support, will operate on a nine-day fortnight. (Home Care staff were already on this basis, and Long Term Care staff have and will be hired for a nine-day fortnight. These two programs are closely related and must have the same work pattern.)
- d) Staff at 828 West 8th Avenue will operate on a nine-day fortnight. This includes Home Care and Long Term Care as discussed above, as well as the Volunteers for Seniors Program, and Community Care Licensing.

cont'd.....

MANAGER'S REPORT, FEBRUARY 3, 1978 (FINANCE: A7-9)

Clause No. 4 continued:

- e) Staff in small groups in remote locations (e.g. College Health Services) are continuing with the five-day week. (These schedules were implemented in 1978 and appears to be operating satisfactorily.)

The Health Department schedule will also be subject to a full review in six months, and further changes will be made if necessary.

The City Manager submits the above report for the INFORMATION of Council.

FOR COUNCIL ACTION SEE PAGE(S) 157

MANAGER'S REPORT, February 3, 1978 (PROPERTIES: A9 - 1)

PROPERTY MATTERS

INFORMATION

1. Demolitions: 1501 - 15 West 4th Avenue and
1923-27-75 Granville Street

The Supervisor of Properties reports as follows:

"I have received and opened quotations from various contractors for the demolition of the structure listed below and have awarded the contract to the low bidder as noted:-

<u>Property</u>	<u>Project</u>	<u>Successful Bidder</u>
1501 - 15 W. 4th Ave. and 1923 - 1927 - 1975 Granville Street Lots 19 Amended and 20 to 25, Blk 240, D.L. 526	Property Endowment Fund	Johnston & McKinnon

<u>City to Pay</u>	<u>Code No.</u>	
\$4,375.00	5927/9820	"

The City Manager has confirmed the above contract and submits the foregoing report of the Supervisor of Properties to Council for INFORMATION.

RECOMMENDATION

2. Sale of Property - South Side of 800 Block East
Cordova Street

The Supervisor of Properties reports as follows:

"Offers to purchase were received by the City Clerk as a result of the City's call for tenders, and were opened in public January 23, 1978.

Recommended that the following offer to purchase be accepted and approved under the terms and conditions set down by Council, being the highest offer received:

Lot 15, Block 61, D.L. 181, Plan 196
South side of 800 Block East Cordova Street
Zoned M-2, Industrial

<u>NAME</u>	<u>PURCHASE PRICE</u>	<u>TERMS</u>	<u>CONDITIONS</u>
Romano Rosin	\$37,200.00	Cash	Subject to an easement over the East 0.3 feet. "

The City Manager RECOMMENDS that the foregoing recommendation of the Supervisor of Properties be approved.

Continued

MANAGER'S REPORT, February 3, 1978 (PROPERTIES: A9 - 2)

3. Portion of City-owned Property Situated
Within the Burlington Northern Right-of-Way

The Supervisor of Properties reports as follows:-

"A number of years ago when the Great Northern Railway Company (now known as Burlington Northern Inc.) acquired property for their Right-of-Way in the City of Vancouver, a small 1 foot strip of less than 20 square feet of land, known as the east one foot of the west 17 feet of Lot 77 except part in Explanatory Plan 7340, Block 153, District Lot 264A, Plans 222 and 1771, was inadvertently omitted from their conveyance documents. This residual strip is situated on the southside of Grandview Highway between Victoria and Commercial Drives.

Subsequently the City of Vancouver acquired title to this strip by way of tax sale, although it actually forms parts of the Railway Right-of-Way. To resolve the problem, the City Surveyor has suggested that the strip be conveyed to the Railway Company and the Railway Company has concurred on this procedure and agreed to reimburse the City for the tax sale costs of \$11.32.

As this portion of land already forms part of the Right-of-Way and has no significant value, the Supervisor of Properties recommends that the east 1 foot of the west 17 feet of Lot 77 except part in Explanatory Plan 7340, Block 153, District Lot 264A, Plans 222 and 1771, be conveyed to Burlington Northern Inc. subject to the following conditions:-

- a) Sale price to be \$11.32
- b) All costs of conveyance to be the responsibility of Burlington Northern Inc. "

The City Manager RECOMMENDS that the foregoing recommendation of the Supervisor of Properties be approved.

4. Mount Pleasant Neighbourhood Improvement
Programme Site Office - 670 East Broadway

The Supervisor of Properties reports as follows:-

"City Council, on April 6, 1976, authorized the establishment of a site office to serve the Mount Pleasant Neighbourhood Improvement Programme, and as of May 10th, 1976 leased the premises at 670 East Broadway, legally described as part of Lots 11 and 12, Sub. B, Block 156, D.L. 264A.

The lease expired on December 31st, 1977. On December 22, 1977 the Properties Office received a letter from the new owner dated December 1st, 1977 stating that the monthly rental would be increased from \$200.00 to \$250.00 effective January 1st, 1978.

Following negotiations, the owner has agreed to accept a monthly rental of \$225.00 effective January 1st, 1978 to December 31st, 1978 inclusive. The provisions of the expired lease with the exception of the above are to prevail.

Recommended that the City renew the lease of 670 East Broadway on the foregoing basis."

The City Manager RECOMMENDS that the foregoing recommendation of the Supervisor of Properties be approved.

Continued

MANAGER'S REPORT, February 3, 1978 (PROPERTIES: A9 - 3)

5. Burrard Street Widening: 1917 - 1935 Burrard Street -
Compensation to Lessee

The Supervisor of Properties reports as follows:

"City Council, on October 18, 1977, approved a series of monthly payments in the amount of \$3,200. to Mr. R.W. Hawkins the owner of Humdinger Marine and Outdoor Equipment Incorporated of 1917 - 1935 Burrard Street, to take care of his financial obligations during the period of construction. These payments were to terminate on January 15, 1978 when it was anticipated the cutting back and extension of the building for the Burrard Street widening would be completed.

The contractor has now notified the Supervisor of Properties that this lessee will not be able to re-enter his premises until February 15, 1978 and all work will not be substantially completed until March 1, 1978.

The Director of Legal Services has advised that under the circumstances, a further payment of \$3,200. should be made to this lessee on February 15, 1978. This and the former interim payments will be on account of the final settlement which will be reported to City Council when all work has been completed, and an assessment is made of all compensable items.

It is therefore recommended that an interim payment of \$3,200. be made to Mr. R.W. Hawkins of Humdinger Marine and Outdoor Equipment Incorporated on the foregoing basis, pending a final settlement, chargeable to Account Code 146/5921."

The City Manager RECOMMENDS that the foregoing recommendation of the Supervisor of Properties be approved.

6. Rental Review: S.E. Corner Main Street
and Terminal Avenue

The Supervisor of Properties reports as follows:

"Lots 13 and 14, Block A2, D.L. 2037, situated at the south-east corner of Main Street and Terminal Avenue are leased to Gulf Oil Canada Ltd., for service station purposes until December 31, 1988. Contained in the Lease is a rental review clause which states in part that 'the Lease is to be reviewed every 30 months.' The rent was subject to review as of November 1, 1977.

Concluding negotiations, and in a letter to the City dated January 3, 1978, the Lessee has agreed to a revised rental as follows:-

- a. Increase the net monthly rental from \$1397.56 to \$1791.44.
- b. Effective date = November 1, 1977.
- c. In addition to "A", Lessee to pay an amount in lieu of taxes as if levied.

It is recommended that effective November 1, 1977, the rent to be increased to \$1791.44 per month plus taxes as if levied."

The City Manager RECOMMENDS that the foregoing recommendation of the Supervisor of Properties be approved.

Continued

MANAGER'S REPORT, February 3, 1978 (PROPERTIES: A9 - 4)

7. Second Avenue and Wallace Street - City
Lands and Disposition of Lease Proceeds

The Director of Finance reports as follows:

"The Park Board, on October 11, 1977, after discussing the proposed housing development at Second and Wallace on City owned leased land, resolved the following:

'That City Council be requested to confirm that anticipated lease moneys will be turned over to the Board for development of Jericho Beach Park, and to advise how soon the funds will be forthcoming.'

The Properties Division requested the Park Board to provide some indication of Council authority for such a transfer of funds, that would have led to the Park Board resolution. By letter dated November 10th, 1977, the Park Board Director of Planning acknowledged that there was no City Council resolution ever made which committed such funds to the Park Board.

I have completely reviewed the file on these properties, including the 1974 Council discussion and consideration of providing some Jericho development funds from the disposition of excess properties in the Jericho area, and can not find any indication of Council approval that the proceeds from the disposition of these particular properties, which were not bought with Park Board funds, should be turned over to the Park Board for Jericho Park development. Proceeds from the disposition of other properties in the area, to the west of the Jericho Park, have been turned over to the Park Board for Jericho development.

I therefore recommend that the Park Board be advised that the annual lease revenue from the housing sites on the City owned property at Second and Wallace is not available for Jericho Park development."

The City Manager RECOMMENDS approval of the recommendation of the Director of Finance.

8. Lease of Part of Coroner's Court Building to the
Provincial Government - 240 East Cordova Street

The Supervisor of Properties reports as follows:

"The second floor and a portion of the basement of the Coroner's Court Building at 240 East Cordova Street has been under lease to the Provincial Government since the takeover of the Provincial Court's function.

City Council on November 23, 1976 approved a renewal of the lease for a period of one year, effective August 1, 1976, at a rental of \$2,693.17.

The Provincial Government has now requested a new lease to be effective August 1, 1977 for a period of three years at an increased rental to \$3,263.00 per month.

It is therefore recommended that a three-year lease agreement for the subject premises be drawn between the City and the Provincial Government incorporating the same terms and conditions (except for the clause respecting the "Renewal Option") all to the satisfaction of the Director of Legal Services."

The City Manager RECOMMENDS that the foregoing recommendation of the Supervisor of Properties be approved.

MANAGER'S REPORT, February 3, 1978 (PROPERTIES: A9 - 5)

9. Assignment of Lease - 1484 West Broadway

The Supervisor of Properties reports as follows:

"A portion of the City-owned commercial premises at 1484 West Broadway, known as the Dick building, is leased to Sheesh Mohl Restaurants Limited for a period of ten years expiring on December 31, 1985. The lease is subject to rental reviews at 2½ year intervals, the next review being July 1, 1978. The portion leased known as 1484 West Broadway, is used for the purpose of operating a restaurant.

The assets of Sheesh Mohl Restaurants Limited have now been sold to Broadway Gourmet Place Restaurant Ltd., and the new owners have requested consent to an assignment of the lease to their interest.

It is recommended that consent be given to assign the lease from Sheesh Mohl Restaurants Limited to Broadway Gourment Place Restaurant Ltd., subject to the documents of assignment being to the satisfaction of the Director of Legal Services."

The City Manager RECOMMENDS that the foregoing recommendation of the Supervisor of Properties be approved.

FOR COUNCIL ACTION SEE PAGE(S) 158.....

DISTRIBUTED MONDAY

MANAGER'S REPORT

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B

February 3, 1978

TO: Vancouver City Council

SUBJECT: GRANVILLE ISLAND REDEVELOPMENT

CLASSIFICATION: Recommendation

The City Manager reports as follows:

Members of Council will find attached two staff reports from the Director of Planning related to the Granville Island Redevelopment proposal. One deals with specific concerns identified by Council in a series of resolutions on November 8th, and the other deals with the proposed Reference Document for Granville Island, as submitted by the Granville Island Trust, in lieu of an Area Development Plan.

The Director of Planning has recommended he be instructed to make application for an amendment to the False Creek Official Development Plan By-law, amending the open space allocation required in Granville Island. The public hearing will deal formally only with the change in the Official Development Plan. However, the Director of Planning's reports and the Reference Document should be brought forward for discussion and possible decision by Council at the same time. Accordingly, the City Manager RECOMMENDS approval of the recommendation that,

"the Director of Planning be instructed to make an application to amend by-law #4812, being the False Creek Official Development Plan By-law, whereby the open space allocation for Area 9 (Granville Island) be amended from 30 acres to 15 acres and this be referred direct to a Public Hearing."

The City Manager RECOMMENDS that consideration of the Reference Document and the related recommendation of the Director of Planning listed below be deferred to the public hearing:

"It is therefore recommended that C.M.H.C. reconsider its proposals. The following considerations seem to be important:

The Federal Government should appoint to the Trust representatives of the local business community and reconsider and revise their plans to accommodate the points noted above and the following:

- a) They should alter their scheme so that people-generating activities are not taken away from Downtown (such as stores and markets) until such time as the demand for these facilities cannot be accommodated Downtown.
- b) They should develop a management system which will ensure that the development of the Island occurs in such a way that it does not compete with the livelihood of the other commercial areas of the City until such time as it is clear that those areas will not be harmed by new developments.
- c) C.M.H.C. should consider assisting non-profit organizations, such as theatres, directly and through its influence in Ottawa to locate in those parts of the City where the people generated by those activities will also assist in the public objectives for the downtown business areas of creating a lively, successful, busy, diverse, residential, commercial, civic, institutional, entertainment, cultural centre.
- d) Revise their proposal to add a single green open space of at least six acres."

FOR COUNCIL ACTION SEE PAGE(S) 158

I

REPORT TO COUNCIL
STANDING COMMITTEE OF COUNCIL
ON COMMUNITY SERVICES

JANUARY 19, 1978

A meeting of the Standing Committee of Council on Community Services was held on Thursday, January 19, 1978, in Committee Room No. 1, Third Floor, City Hall, at approximately 1:30 P.M.

PRESENT: Alderman Rankin, Chairman
 Alderman Bellamy
 Alderman Ford
 Alderman Gerard
 Alderman Marzari

COMMITTEE CLERK: H. Dickson

Adoption of Minutes

The minutes of the Community Services Committee Part Report to Council dated January 12, 1978, were adopted.

RECOMMENDATION

1. The Crepe Machine - Sidewalk Cafe, 1480 West 11th Avenue

City Council, on September 13, 1977, when considering a Manager's report on the application of The Crepe Machine to operate a sidewalk cafe, referred the matter to the Community Services Committee for full discussion including a review of other liquor outlets in the vicinity of The Crepe Machine.

The Committee had before it for consideration a Manager's report dated January 9, 1977 (copy circulated) in which the City Engineer reported further on the application of The Crepe Machine and noted there are eight other restaurants in the vicinity of The Crepe Machine licensed to serve liquor, but none of these have sidewalk cafes nor have made application for a sidewalk cafe.

Appearing before the Committee on this matter was a representative from the Engineering Department who, in response to questions from the Committee, advised that the proposed sidewalk cafe would occupy approximately 7 ft. of the 14' wide sidewalk, that the sidewalk cafe would have an awning over it and would be surrounded by shrubs contained in movable planters.

During discussion, it was also pointed out that there would be no increase in the restaurant's licensed seating capacity which would remain at the allotted 76 patrons.

Following further discussion, it was

RECOMMENDED

- A. THAT Council approve the application of The Crepe Machine for a sidewalk cafe and that the City Engineer and the Director of Legal Services be authorized to prepare and sign a year-to-year License Agreement with The Crepe Machine.
- B. THAT the Provincial Liquor Control and Licensing Branch be advised that City Council has no objection to the sale of liquor at a sidewalk cafe to be operated by The Crepe Machine at 1480 West 11th Avenue.

Continued

Report to Council
 Standing Committee of Council on Community Services
 January 19, 1978

(I-2)

2. Hardship Appeals - Procedures

The Committee had before it for consideration a Manager's report dated January 10, 1978 (copy circulated) in which the Director of Permits & Licenses and the Director of Social Planning reported on aspects of hardship appeals in accordance with a Council motion of October 18, 1977.

In the report, the Directors commented on the structure of the Hardship Application Form, the availability of assistance in filling out forms, methods of verifying an applicant's statements on the form, reviews and revisions of economic guidelines, and sources of alternate low-cost accommodation.

Appearing before the Committee on this matter were the Director of Permits & Licenses, the Housing Control Co-ordinator from the Department of Permits & Licenses and the Deputy Director of Social Planning.

During discussion of the report, the Committee questioned the method of determining total gross income of a household and stated that the income of employed children who live in households applying for hardship consideration should not be included in the total gross income of that household. Only the income of adult working members of the household should be considered, the Committee felt.

The Committee also felt that Section "C" of the Hardship Application form, which was appended to the Manager's report, should give some indication of an applicant's net income in addition to the present practice of listing only gross pay, and it was agreed that a "Deductions" column should be incorporated into Section "C".

Following further discussion, it was

RECOMMENDED

- A. THAT Council approve the revised Hardship Application Form as attached to the City Manager's report dated January 10, 1978, with the following provisions:
 - i) That income figures refer to the total gross income of the adult working members of the household,
 - ii) That Section "C" of the Hardship Application form regarding an applicant's income include a section showing deductions from the applicant's gross income.
- B. THAT Council approve of the inclusion of a Consent Clause in the new Hardship Application Form to be exercised by the Hardship Committee only in the event of an appeal by the applicant.
- C. THAT Council authorize the Hardship Committee to review and revise the low-income cut-off figures from Statistics Canada annually.
- D. THAT staff assistance to applicants in filling out Hardship Applications be continued as is, and the Director of Permits & Licenses monitor the workload to determine staff requirements and report to Council as appropriate.

Continued

3. Condition of Rooming House, 134 Powell Street

At the request of the Chairman, the Director of Environmental Health appeared before the Committee with respect to the condition of Cascade Rooms at 134 Powell Street which is owned by Ideal Holding Company Limited.

The Director of Environmental Health distributed at the meeting copies of a brief (copy circulated) which detailed the number of inspections and health problems encountered at the Cascade Rooms at 134 Powell Street.

The Director of Environmental Health advised the Committee there have been sixteen separate inspections made on this building since October 28, 1977, and that in the week preceding the Committee meeting, the condition of the building had degenerated considerably. Photographs showing clogged toilets and accumulated garbage were circulated by the Director of Environmental Health. It was also pointed out that fifteen of the sixteen rooms in the building are presently occupied.

The Committee felt that because the owner had failed to adhere to the instructions of the Health Department to upgrade this building, that tenants should be relocated and the building closed.

Following discussion, it was

RECOMMENDED

- A. THAT the Medical Health Officer be authorized to issue a closure order under the City Health and Lodging House By-laws on Cascade Rooms at 134 Powell Street, and that charges of violating the City Health and Lodging House By-laws be laid against the owner.
- B. THAT the Director of Social Planning assist in finding new accommodation for the residents of Cascade Rooms, 134 Powell Street.

INFORMATION

4. General Discussion re Committee Initiatives and Priorities for 1978

At the request of Alderman Marzari, Vice-Chairman of the Committee, the Deputy Director of Social Planning appeared before the Committee for a general discussion of matters which the Committee might feel should be priorities for 1978. A number of subjects were discussed as follows:

a) Health By-laws

The Committee noted that the condition of 134 Powell Street, considered earlier this meeting by the Committee, had degenerated despite sixteen separate inspections by the Health Department.

The Committee agreed that such matters should be reported by the Medical Health Officer to the Community Services Committee after three or four inspections by the Health Department if improvements are not made to premises which do not comply with City by-laws.

Continued

Clause No. 4 Continued

It was also agreed that the Medical Health Officer need not seek approval from the Committee before issuing closure orders on buildings which do not comply with City Health regulations; that such matters could be discussed by the Health Department with the Chairman of the Committee.

b) Heroin Addiction Program

The Committee was reminded that the Provincial Department of Health is embarking on a new treatment program for heroin addicts, and the Committee agreed to a suggestion that officials from the Ministry of Health be invited to make a presentation to the Committee on the new heroin addiction treatment program and that other interested persons, such as the Medical Health Officer and the Chief Constable, be invited to attend.

c) Toronto Smoking By-law

A member of the Committee suggested that it should examine the experience in Toronto where the City Health Department has banned smoking in a number of public places. It was noted that smoking is banned in Vancouver in supermarkets and department stores and that enforcement of prohibition in additional areas could be difficult.

The Committee agreed it would be prepared to discuss extending restricted smoking areas and the experience of Toronto in this matter.

d) Block Funding for Community Services

There was brief discussion on the need for a careful evaluation of the effects of the new system of block funding for community services being implemented by the Federal and Provincial Governments, and it was noted the Social Planning Department will be reporting on this matter.

It was pointed out by the Deputy Director of Social Planning that during the review of the Social Planning Department by the Finance & Administration Committee, a recommendation was made that the Senior governments be urged to consider input from the City on the allocation of funding for community services.

e) Anticipated Increase in Applications for Community Service Grants

Concern was expressed that because of changes in community service grant procedures by the senior governments, the City may be asked to provide funds for new types of community services which previously have not been funded by the City.

f) Liaison With Provincial Officials

The Deputy Director of Social Planning advised that there are a number of new programs or new procedures being implemented at the Provincial level and that the City often does not learn of such new programs until arrangements have been nearly completed. He suggested there is a need for the Committee and Civic staff to endeavour to get information from the Province on such new programs at an earlier date.

Continued

Report to Council
Standing Committee of Council on Community Services
January 19, 1978

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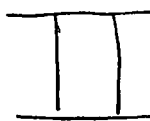
Clause No. 4 Continued

One example was given, that being the relocation of approximately 200 persons from the Woodland School for the Retarded into the community. Community Living Boards are being established to oversee this transition.

The Committee agreed that it should invite a representative of the Community Living Board to attend a meeting of the Community Services Committee to provide an explanation of the program to relocate persons from Woodland School to the community.

The meeting adjourned at approximately 2:45 P.M.

FOR COUNCIL ACTION SEE PAGE(S) 159



REPORT TO COUNCIL

STANDING COMMITTEE OF COUNCIL
ON
FINANCE AND ADMINISTRATION

January 26, 1978

A meeting of the Standing Committee on Finance and Administration was held on Thursday, January 26, 1978, in the No. 3 Committee Room, third floor, City Hall at approximately 11:00 a.m.

- PRESENT: Alderman M. Brown, Chairman
Alderman B. Gerard
Alderman W. Gibson
Mayor Volrich
- ABSENT: Alderman D. Marzari
Alderman G. Puil
- ALSO PRESENT: Alderman M. Ford
Alderman H. Rankin
- COMMITTEE CLERK: G. Barden

RECOMMENDATION:

1. Departmental Review - Finance Department

The Finance Committee considered a report from the Finance Department in a series of departmental reviews initiated by the Standing Committee on Finance and Administration at its meeting on August 9, 1977, following consideration of a proposal for a revised budgeting system for the City and approval by the City Council on August 23, 1977.

The report of the Finance Department (copy on file in the City Clerk's Office) provided a very complete and detailed report of the department and its operations, offers clear options for the possible reduction of budget and outlines some significant areas for analysis. The Director of Finance stressed that the report does not consider financial policy matters, the financial health of the City, or the financial future of the City. The report does address how these responsibilities are handled, but not the substance of them. The report of the Finance Department made the following recommendations:

▪ I. THE DEPARTMENTAL BUDGET

The detailed review of each organization unit in the department constitutes Appendix F in this report. Part of that detailed review dealt with the possibilities of reducing the departmental budget. This aspect was pulled together and summarized in Appendix E. The net result, targeted to the objective of examining the possibilities of a 5% budget reduction, was as follows (quoted from Appendix E):

	\$	% of Departmental Net Budget
Budget cut assured	\$ 52,090	1.1
Budget cut likely	39,000	0.8
Budget cut a possibility but further study needed	48,020	1.0
Budget cut has strong negative implications	131,990	2.9
	<u>\$271,100</u>	<u>5.8%</u>

Therefore, the following detailed RECOMMENDATIONS arise:

- A. That the 'Budget Cuts Assured' amounting to \$52,000, be reflected in the 1978 operating budget, specifically,

Target Date
for Completion
or Report

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978 (II - 2)

Clause 1 Cont'd

1. Elimination of Clerk Typist II position and Payroll Clerk position in Accounting Division, and
 2. Reduction of ^{23,}\$33,500 in materials and supplies in Computer Services Division.
- B. That the 'Budget Cuts Likely' and 'Budget Cuts a Possibility But Further Study Needed', be pursued to confirm or otherwise their possibility, specifically,
1. Review the accounts payable system and prepare a report for the development of a new system which includes the automation of many manual tasks, the adoption of commitment accounting and better storage of the supporting documentation (warrants and invoices) Sept. 1978
 2. Review the frequency of water meter billings, the possibility of estimating every second meter reading, and the possibility of transferring further accounts to flat rates. Sept. 1978
 3. Review the possibility of reducing staff in the scavenging billing section in light of the reduction in number of accounts. June 1978
 4. As computerization of by-law fines collection operation proceeds, review possibility of staff reduction. 1978
 5. Review desirability of continuing to send post-paid self-addressed return envelopes with the tax bills. March 1978
 6. That a joint study be done by the Revenue and Treasury Division and the Construction and Maintenance Division of Permits and Licenses to determine the feasibility and desirability of centralizing the cashier function in City Hall through the use of pneumatic tubes. December 1978
- C. That the 'Budget Cuts With Strong Negative Implications' not be proceeded with.

II. ORGANIZATION, SYSTEMS AND PROCEDURES - AN ANOMALOUS SITUATION

We have a concern that relates to the statement in Section 211 of the City Charter that:

"The Director of Finance may, whenever he thinks fit, and shall, whenever required by the Council so to do, advise the Council on the financial position of the City or any phase thereof and make recommendations with respect to the administration, co-ordination, and efficiency of the City's affairs and the systems under which they are carried on."

Cont'd . . .

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978

(II - 3)

Clause 1 Cont'd

The latter part of this section dealing with administration, co-ordination, and efficiency of the City's affairs and its systems, is not a responsibility that has actually in fact rested with the Director of Finance for many years, other than with respect to financial matters and the administration of the Finance Department. Section 212 of the Charter also contains other ambiguities compared to the situation that actually exists, in regard to City Offices, their arrangement and direction of the clerical staffs therein.

There is a two pronged problem relative to Section 211. The first element is assistance needed by departments wishing to improve their organization and management structures. Under the Board of Administration Bylaw, the responsibility for 'organization' would appear to clearly belong to the City Manager. The second element is assistance needed in improving work methods and operating systems, both manual and computerized. The Board of Administration Bylaw appears to be silent on this and the Charter would appear to place the responsibility with the Director of Finance.

The question of where such expertise and the staff required to perform these various functions should reside has been considered in the past and presently can be said to reside in the overall management responsibility sense with the City Manager, and in a more detailed sense with each Department.

There may also be considered to be a third element, that of 'management processes' which would include the management aspects of program budgeting, management by objectives, etc.

Almost every department, in the departmental review reports to Council, is recommending much expanded capabilities in the area of management information systems. It seems to be quite clear that the Departmental Review process has focused departmental attention on the problems in this area. Most of the larger departments have their own in-house systems analysts and the Finance Department has the computer expertise.

The present management and responsibility structure related to all three elements is unclear and must, in my opinion, be considered understaffed by comparison to most comparable organizations. It is time that this whole area was reconsidered. It is a matter which needs to be dealt with by the City Manager in conjunction with all of the department heads.

It is therefore RECOMMENDED that the City Manager, in conjunction with the heads of department, review these areas of activity and responsibility with a view to establishing need, capability, and responsibility, and that appropriate amendments to the Charter be made when possible, to reflect reality and any decisions that may be made.

III. BUDGETING SYSTEMS, OPERATIONAL AUDITING, FINANCIAL AND MANAGEMENT INFORMATION SYSTEMS

Three recommendations arise as a result of the Finance Department review and also as a result of the other departmental reviews. The RECOMMENDATIONS are:

- A. That, upon completion of the departmental reviews, the Finance Committee reexamine the proposals for a revised budgeting system. (For detailed discussion see Appendix F, Section VI - Budgets and Research Division, Part 13, Page 79).
- B. That the Internal Auditor, Comptroller of Budgets and Research and Director of Finance examine the question of 'Operational Auditing' for report to the City Manager. (For discussion of 'operational auditing', see Appendix F, Section VII - Internal Audit Division, Part 12-B, Page 86).

Cont'd . . .

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978 (II - 4)

Clause 1 Cont'd

The following recommendation does not need to be acted upon, as a separate report dealing with the subject matter is in preparation. The recommendation is included here for record purposes only.

- C. That the City proceed to analyze, define, design and develop a totally integrated Financial and Management Information Processing System to be planned, developed and implemented in controlled stages.

The following section does not require specific Finance Committee or Council action at this time.

IV. ADMINISTRATIVE IMPROVEMENTS

Again, the detailed review of each organization unit (Appendix F), gave rise to ideas for system and administrative improvements, which will be examined and if necessary reported for action. In some cases action will occur without the necessity of a report.

The specific departmental objectives are to:

	Target Date for Completion or Report
<u>A. Accounting Division</u>	
1. Review fringe benefit charges on the labour payroll, to determine adequacy for job costing purposes.	June 1978
2. Automate the calculation and distribution of fringe benefits on salaried employees in conjunction with Payroll and Computer Services.	December 1978
3. Review the accounting system using the B.I.S.A.D. (Business Information System Analysis and Design) techniques.	1978
4. Accumulate the data required for the development of a financial and management information system.	1978
5. Review certain operating accounts with the Engineering Department to ensure adequate accounting control over the financial transactions generated and the improvement of the reporting for the user's needs.	June 1978
6. Automate remaining manual payrolls, part-time Health Nurses and Reserve Police.	1978
7. Work with Computer Services in the development of a new salary payroll system which will include position control, attendance reporting and the payment of overtime.	1978 - 1979

Cont'd . . .

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978

(II - 5)

Clause 1 Cont'd

B. Revenue and Treasury Division

8. Review the feasibility and desirability of moving the Business Tax billing and collection function from the Permits and Licenses Department to the Revenue and Treasury Division of the Finance Department.
9. Review the desirability of increasing the Collections staff in order to reduce write-offs of bad debts.

September 1978

April 1978

Target Date
 for Completion
 or Report

C. Internal Audit Division

10. Continue to develop computer audit assist techniques towards eventually obtaining and utilizing an independent computer audit package, i.e. separate from Computer Services programs, thereby increasing the independence of the audit group in their examinations.

1978-1979

D. Properties Division

11. Establish the requirements for the position of a Housing Administrator to have the responsibility of overall supervision of the management of the Federal/Provincial and City Housing developments. This individual to be responsible for the correlation of all budgets, administrative details and to provide supervision of the Housing Management, Nursing, Adult Care, Maintenance staff, etc.
12. Establish the costs of a microfilming program to protect the City's essential properties records.
13. Institute a research and review program on the City's commercial water lot leases for future lease reviews.

April 1978

August 1978

1978

E. Purchasing Division

14. Continue to pursue Federal Sales Tax exemptions and modifications to the extent possible with existing staff.
15. Modify and simplify the Capital Assets Inventory system.
16. Revise the City's basic tender document
17. Prepare and issue a 'Guide to the City of Vancouver's Purchasing Policies and Procedures'.

ongoing

December 1978

June 1978

June 1978

Cont'd . . .

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978

(II - 6)

Clause 1 Cont'd

The Consultants' observations and recommendations were as follows:

- " The Finance Department has produced and completed a detailed report for the Committee which fully describes the Department, offers clear options for the possible reduction of budget and outlines some significant areas for analysis. Our attendance at department meetings enabled us to see the good working relationship that exists between the Director, his Deputy and the Division Managers and to observe the frank and open discussions that are possible among this senior management group.

OBSERVATIONS

We discuss below our observations about the Finance Department overall and about its various divisions. These observations are followed by our recommendations and our comments on the recommendations of the Department.

The Department Overall

First, we must stress that the number of observations and recommendations made in this report reflects the size and complexity of the Finance Department and does not represent, in any way, a criticism of the Department. In fact, we believe the Finance Department is successfully achieving its objectives and, further, that its advice is well respected throughout the civic administration.

The Department has operated without significant increases in budget or staffing for many years. It has made, and it still making, many successful efforts to improve its efficiency and has been leading the City's attempts to keep costs down. We feel that this effort to keep costs down has been effective in improving the financial health of the City. However, it has also resulted in a reluctance to seek Council's approval for well-trained and qualified middle managers and experienced analysts. The consequence of this deficiency is that the Director of Finance, his Deputy and the Division Managers spend too much time of their time actually performing the work of the Department, including the writing of reports. Insufficient time is then available for:

- the management of the Department's various divisions
- planning, problem solving and anticipating changes in the Department
- improving the efficiency of the Department
- participation in planning and co-ordinating for the overall civic administration.

The Finance Department is an anomaly in that it is a number of individual departments grouped together. In some other cities, the equivalent of Vancouver's Director of Finance is a Commissioner, responsible for a group of departments. Further, the role and responsibilities of the City Manager and the Director of Finance are not entirely clear. Some Finance Department managers report directly to the City Manager rather than through the Director of Finance. This causes some uncertainty among these Division Managers. There is also an overall need to upgrade the qualifications and capabilities of the management staff.

A number of departments and boards undertake the same functions as the Finance Department. The possibility of duplication and overlap in these departments should be examined carefully on a regular basis. The accounting and purchasing functions in the Park Board and Police Department are two examples.

Cont'd . . .

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978 (II - 7)

Clause 1 Cont'd

Director's Office

We strongly believe that the Director and his Deputy should encourage the recruitment of more middle managers and more systems and financial analysts so that more detailed work can be delegated and provide the senior finance administrators with more time to plan, manage and advise on financial management and related subjects.

We also believe that the cash and investment management functions presently performed in the Director's office should be transferred to another Division of the Department after appropriate investigation and planning.

Accounting

We strongly support the recommendation for a qualified accountant to join this Division. We also endorse the recommendation for an improved management information system. However, we feel strongly that, along with the development of improved management information systems, the responsibilities of the Department Managers should be clarified and their ability to effectively use more management information should be improved through training and/or personnel changes.

Revenue and Treasury

We suggest that the training requirements of the clerks dealing directly with the public be investigated and that the possibility of using more experienced people on this important work be examined. The possibility of this Division assuming a larger role in cash and investment management to relieve the Director and his assistant should also be investigated.

Budgets and Research

The possibility of increasing the capability for analysts to relieve the Director and his assistant and to follow up on ideas for improvement generated by senior management should be investigated. In the area of improved budget systems, we support the need for such improvements but caution against moving too rapidly or until Department management capabilities are strengthened to the point where they can fulfill their responsibilities within the improved budgeting systems. We suggest that the following steps be taken:

- conduct reviews of remaining departments
- investigate and develop performance measures in all departments to improve efficiency
- clarify the role and responsibilities of management group
- improve management effectiveness through training and upgrading where necessary.

Internal Audit

We strongly urge a very cautious entry into operational auditing. The City's management systems are not yet of a calibre to warrant expenditures on operations auditing. These expenditures would be better placed on upgrading management systems. In addition, there are already too many groups within the City looking into departmental efficiency.

Computer Services

We strongly support the Department's recommendation to sort out systems support requirements for departments. We also support the user Steering Committee concept for new applications. We feel that a more formalized approach is required for determining user satisfaction and for security audits and support the concept of distributive processing using mini-computers. We also feel that the responsibility for office equipment advice should be clarified between the Computer Services Division and the Manager's office.

Cont'd . . .

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978

(II - 8)

Clause 1 Cont'd

Properties

The question of whether or not it is still necessary to have False Creek and Champlain Heights handled outside of the Properties Division could warrant review. We support the concept of a 5-year plan for civic property requirements and question whether other departments and boards should be involved in property related matters.

Purchasing

This Division would appear to have possible opportunities for improvement through more standardization, more bulk purchasing and improved inventory management. Improvements have occurred over the past few years but inadequate staffing has prevented the investigation of further improvements.

RECOMMENDATIONS

1. That the Director of Finance, in conjunction with the City Manager, clarify the role and responsibilities of the Department and Division Managers and determine requirements for increased numbers of qualified managers and analysts.
2. That the Director, Deputy Director and Division Managers delegate more of their work and expose the middle management staff to more significant responsibilities. Department Managers and Division Managers can then spend more time on:
 - managing the Department
 - planning its future
 - responding to changes
 - improving efficiency
 - participating in overall City planning and management.
3. That systems support requirements in the City be reviewed and investigated as recommended by the Finance Department. We feel that this is a very important recommendation to ensure that the departments can obtain the support they require.
4. That an investigation of the cash and investment management functions be made to see if it can be moved from the Director's office.
5. That the review of False Creek and Champlain Heights be undertaken to see if responsibilities can be transferred from the Budgets and Research Division.
6. That a qualified accountant be hired in the Accounting Division.
7. That improved management information systems be developed and, concurrently, that efforts be made to ensure the upgrading of Department management so that they can use the management information developed.
8. That the Finance Department functions performed in other divisions and departments be investigated for possible duplication.
9. That the qualifications and training requirements of the revenue clerks dealing with the public be reviewed.
10. That improved budgeting systems be developed by:
 - completing departmental reviews
 - introducing performance measures
 - upgrading management systems and management personnel to ensure that benefits from improved budgeting systems will be realized.

Cont'd . . .

Report to Council
 Standing Committee of Council
 on Finance and Administration
 January 26, 1978

(II - 9)

Clause 1 Cont'd

11. That a Steering Committee of computer users be introduced.
12. That a more formal user satisfaction system be developed.
13. That a more formal security audit be developed.
14. That the role of the Computer Service Division relative to the City Manager's office with respect to office equipment be clarified.
15. That the role of the Property Division with respect to property activity in other departments be examined.
16. That a 5-year plan in civic properties be developed.
17. That investigations into further standardization, bulk buying and inventory management be undertaken.
18. That operational auditing not be introduced until management systems are upgraded.
19. That the seventeen recommendations of the Finance Department on pages 10 and 11 be fully supported.
20. That the Department's recommendations on budget costs on pages 7 and 8 be fully supported. „

During the ensuing discussion the following points were raised:

- It was felt that Council should be more involved in the budget process and it was noted this would be discussed at the Finance Committee meeting later that day;
- It was felt that budget matters should be handled by a Committee of the Whole rather than the Finance Committee, particularly if program budgeting is established. The onus on Council would become much clearer with an improved budgeting system.

Following further discussion it was

RECOMMENDED,

- A. THAT recommendations 1 - 18 of the consultants be referred to a committee of the Mayor, City Manager, and Chairman of the Finance Committee for further review and report back to the Committee.
- B. THAT recommendations 19 - 20 of the consultants be received.

The meeting adjourned at approximately 1:05 p.m.

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FOR COUNCIL ACTION SEE PAGE(S) 159

REPORT TO COUNCILSTANDING COMMITTEE OF COUNCIL
ON FINANCE AND ADMINISTRATION

January 26, 1978

A meeting of the Standing Committee of Council on Finance and Administration was held on Thursday, January 26, 1978, at 3:30 p.m., in the No. 3 Committee Room, third floor, City Hall.

PRESENT: Alderman Brown (Chairman)
Alderman Gerard
Alderman Gibson
Alderman Marzari

ABSENT: Alderman Puil (Leave of Absence)

CLERK: G. Barden

CONSIDERATION

1. License Fee - Coin-operated
Newspaper Boxes

The Committee considered a Manager's report dated January 19, 1978, wherein the Director of Permits and Licenses reported as follows:

"Last year Pacific Press Limited was notified that vending machine licenses were required for their coin-operated newspaper boxes situated throughout the City. The Director of Legal Services advises that these coin activated newspaper boxes fall within the definition of a vending machine and the \$10.00 annual license fee is payable to the City. There are over 1000 coin-operated newspaper boxes situated on City streets and in buildings throughout the City which represents license fees in excess of \$10,000.00.

In 1960 the City entered into an agreement with the Vancouver Sun and The Province to permit the "honour" type newspaper boxes on the City streets. There is no rental payable to the City under these agreements and no license was required at that time as the boxes were not coin-operated.

It should be noted that in September, 1948, Council approved an application from The Vancouver Daily Province to install coin-operated newspaper vending machines on City streets subject to the payment of a license fee for the machines. The Province did not go ahead with their proposal at that time.

A letter has now been received from Pacific Press Limited stating that in view of other taxes which they pay to the City, they feel this additional license fee would be an unfair burden.

Pacific Press also point out they do pay license fees for their newspaper boxes in Municipalities where they pay no other taxes. To exempt Pacific Press from payment of vending machine license fees on this basis would create a precedent for many other businesses who now pay City taxes and also obtain vending machine licenses.

'The City Engineer reviews regularly and approves the location of these vending boxes to insure they do not conflict with pedestrian movements on the sidewalks. Presently, there is no fee for this service.'

I RECOMMEND that Pacific Press be required to obtain vending machine licenses for their coin-operated newspaper boxes."

cont'd....

Report to Council
 Standing Committee on Finance
 & Administration, January 26, 1978 (III-2)

Clause No. 1 cont'd

Mr. G.D. Hutchison, Secretary and Controller, Pacific Press Limited, and their solicitor, Mr. Bruce Cohen, advised they feel this additional tax in the form of a vending machine license is an unfair burden in view of business and other taxes paid by them to the City of Vancouver. Operation of coin boxes is expensive and if the license fee makes it uneconomical to operate them, they will be forced to revert to the old 'honour' box system. They felt that because the boxes are not all situated within a building they do not fall entirely within the Vending Machine By-law and because the Vending Machine By-law is not particularly precise, they requested that some alternative be considered.

Mr. Ken Armstrong of the Permits and Licenses Department, stated that in the opinion of the Director of Legal Services, the newspaper boxes definitely fall within the Vending Machine By-law.

City officials advised the Committee that Council has the flexibility of creating a new section in the Vending Machine By-law for newspaper vending machines if it so desires.

The Committee was split in its opinions on the matter which were expressed as follows:

- it is a tax on information to the public
- they provide an important public service and should receive special consideration
- they are coin-operated vending machines and should pay the vending machine fee
- it would make the system very complicated if several categories were created.

Following further discussion the following motion was put and resulted in a tie vote and it is therefore submitted to Council for CONSIDERATION:

"THAT the Director of Legal Services be requested to amend the Vending Machine By-law to require a \$5.00 license fee for all newspaper vending machines."

RECOMMENDATION

2. Review Procedures for the 1978 Revenue Budget

The Committee considered a Manager's report dated January 23, 1978, (copy circulated) wherein the Director of Finance reported on procedures employed for budget reviews used in previous years, suggested an alternative review process for 1978, and recommended an evaluation by the Finance Committee of the 1978 Budget Review process following completion of the 1978 budget if the Committee broadens the scope of the budget review.

Following the departmental reviews, it was felt that Council may wish to expand its scope of the reviews to consider priorities identified by departments during their reviews and take a more active role in reviewing the annual departmental budget. Council's review of departmental budgets in previous years has tended to ignore the base budget and only deal with those departments who have appealed.

cont'd....

Report to Council
 Standing Committee on Finance &
 Administration, January 26, 1978 (III-3)

Clause No. 2 cont'd

The following timetable, review procedure and evaluation of review process was recommended if the Finance Committee wish to expand its review process:

Timetable

The following is a tentative timetable in which the Finance Committee could review the budget on the more expanded approach detailed in the foregoing pages:

Feb. 9	Preliminary Budget to Finance Committee
Feb. 13 - March 10	Budget Review Committee meetings
March 30	Interim Budget to Finance Committee
April 11	Interim Budget to Council
April 13	Final Budget to Finance Committee
April 18	Final Budget to Council.

Notes:

- (1) The period of March 30 to April 7 is available for the Finance Committee to consider the Budget. A proposed schedule of dates is as follows:

Thursday, March 30	9:00 - 12:00
Monday, April 3	1:00 - 3:30
Tuesday, April 4	11:00 - 1:00
Thursday, April 6	3:30 - 5:30.

- (2) April 25 is a skip Council. If Council could meet during that week, the Finance Committee could extend its review period to April 14.
- (3) March 30 is in the week of a skip Council and is the week of the school Easter recess.

Review Procedure

It is suggested that Finance Committee may wish to review each departmental budget in some detail. If so, the following information and submissions could be presented for each department, along with the total budget picture:

- (1) Details of the departmental budget expenditures as submitted, as recommended, and with comparative data for 1975-77. The expenditure categories would be aggregated to some extent so that the detail is not overly burdensome.
- (2) Comments by the Budget Review Committee on significant budget issues which should, in its opinion, be drawn to the Finance Committee's attention.
- (3) Summary of supplementary requests with recommendations by the Budget Review Committee.
- (4) The report by the Mayor, Finance Committee Chairman and City Manager on possible budget reductions arising out of the Departmental Reviews.
 - the Budget Review Committee would provide an analysis of the budget implications for 1978 of these recommendations.

cont'd....

Clause No. 2 cont'd

- (5) Submission by the Department of any appeals to the recommendations of the Budget Review Committee plus comments on the recommendations of the Mayor, Finance Committee Chairman and City Manager.
- (6) Excerpts from the Departmental Reviews (including priorities and organization chart) would be included for information where applicable.

Evaluation of Review Process

If Committee undertake the process outlined in this report, or some other similar process, it is likely that they will develop some opinions about the process, how valuable it was, the degree to which it met their objectives, what information was or was not valuable, and what further information would have been of assistance. Your officials recommend that the Finance Committee hold an evaluation session in June to review the process. This would be important in that it would give staff further direction on how to further develop and improve the budgeting system. With the Committee input, a further report would be prepared for July on the budgeting procedures to be implemented for the subsequent year.

Following discussion, it was

RECOMMENDED

- A. THAT the Committee undertake an expanded review as outlined above.
- B. THAT the following schedule for the review be approved:

Thursday, March 30	9:00 - 12:00
Monday, April 3	1:00 - 3:30
Tuesday, April 4	11:00 - 1:00
Thursday, April 6	3:30 - 5:30.

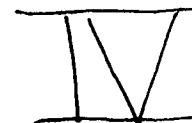
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The meeting adjourned at approximately 4:15 p.m.

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FOR COUNCIL ACTION SEE PAGE(S) 159d/160

PART
REPORT TO COUNCIL



STANDING COMMITTEE OF COUNCIL
ON
TRANSPORTATION

January 26, 1978

A meeting of the Standing Committee on Transportation was held on Thursday, January 26, 1978, at 4:00 p.m. in the No. 1 Committee Room, third floor, City Hall.

PRESENT: Alderman Kennedy, Chairman
Alderman Bellamy
Alderman Ford
Alderman Harcourt (Item No. 2)
Alderman Rankin

COMMITTEE
CLERK: J. Thomas

The minutes of the meeting of December 1, 1977, were adopted.

RECOMMENDATION:

1. Pedestrian Signal Request: Tatlow Park

The Committee had for consideration a Manager's Report dated January 13, 1978, (circulated) in which the City Engineer reported on a request of the Park Board for a pedestrian signal on Point Grey Road to serve Tatlow Park.

Mr. D. Rudberg, Assistant City Engineer, Traffic Division, advised following receipt of the Park Board request in January, 1977, studies of the pedestrian crossing conditions at Tatlow Park were carried out. The observations recorded low pedestrian crossing volumes and adequate traffic gaps, thus indicating a pedestrian signal was not warranted at the present time. However, a new beach park across Point Grey Road to the north of Tatlow Park (Seagate Manor Site) now being developed could result in increased pedestrian flow between the two park areas. Therefore it was suggested it would be desirable to re-examine the situation in the summer months when pedestrian activity could be expected to reach its highest level.

Following discussion it was

RECOMMENDED,

THAT pedestrian crossing conditions at Tatlow Park, Point Grey Road, be reviewed in six months for report back to the Committee.

2. Marathon Restaurant Sidewalk Cafe

The Committee had for consideration a report of the City Manager dated January 17, 1978, in which the City Engineer reported as follows:

"City Council, on July 12, 1977, directed the City Engineer to investigate a report that pedestrians were experiencing difficulty in negotiating the narrow sidewalk adjacent the Marathon Restaurant's sidewalk cafe at 3121 West Broadway. The purpose of this report is to inform the Transportation Committee of our investigation and the subsequent action taken.

The bus shelter and sidewalk cafe are offset from each other with a six-foot wide passageway between them for pedestrians.

Cont'd . . .

Part Report to Council
 Standing Committee of Council
 on Transportation

January 26, 1978 (IV - 2)

Clause 2 Cont'd

The passageway runs diagonally between the shelter and the cafe. This makes it appear to pedestrians walking on the sidewalk toward the area that the passageway is narrower than six feet. The situation could be improved and, under the terms of the license agreement, changes in the cafe design can be requested. This has been done, and the owner of the Marathon Restaurant will cooperate by carrying out alterations to the corner of the sidewalk cafe. The alterations will increase the width of the passageway from 6'0" to 8'0".

The sidewalk cafe has been removed for the winter, and before it is installed in 1978, the owner will make the design changes requested by the City Engineer. The changes will improve the appearance of the cafe and provide a sufficiently wide pedestrian area on the sidewalk. If problems persist next year, consideration will be given to making further modifications or cancellation of the license agreement."

Photographs of the sidewalk cafe were circulated and members of the Committee, expressing concern about solid appearance of the structure, questioned the Traffic Engineer about the existing guidelines regulating sidewalk cafes. Mr. Rudberg advised the guidelines had been met in this case.

Alderman Bellamy stated it was his impression that when the guidelines were established the intent was that such structures should be portable and capable of being moved indoors at night when the premises closed.

Following further discussion, it was

RECOMMENDED,

THAT approval for the sidewalk cafe adjacent to Marathon Restaurant be deferred pending a review by the City Engineer of the guidelines relating to the installation and design of sidewalk cafes.

The meeting adjourned at approximately 4:30 p.m.

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FOR COUNCIL ACTION SEE PAGE(S) 160